

# **Scott County Community Corrections**



**2020 – 2021 Comprehensive Plan**

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# Director's Update

It is an honor to present the 2020-2021 Scott County Community Corrections (SCCC) Comprehensive Plan. On April 22, 2019, SCCC transitioned into new leadership, and this plan reflects the hard work and dedication of the remarkable professionals serving the individuals and families involved in the Scott County justice system.

The first undertaking as the new director was to join with staff from across the department, update our Scott County Community Corrections Mission Statement, and develop guiding principles to lead the future goals outlined in this comprehensive plan. SCCC utilizes evidence based practices, community involvement, and engagement with stakeholders to reduce recidivism through the supervision of justice involved individuals. Equally important is being supportive and responsive to the needs of victims and the community.

The guiding principles developed are encompassed in the word *Believe*. Essential to correctional work is the belief that people can change with the appropriate support and interventions specific to a person's needs. Belief has the power to instill hope that a better future is possible, and this helps clients engage to make positive changes.

**B**e remarkable. **E**nsure Collaboration. **L**isten, Really Listen. **I**nnovate and Align.

**E**nhance Public Safety. **V**ocalize Equity. **E**valuate Services.

Representatives from the entire department started a strategic planning initiative in July 2019 to set goals for Community Corrections in 2020-2021. In addition, a staff survey was administered to the department as an opportunity for all staff to contribute to the discussion. Subsequently, the Community Corrections Advisory Board members were asked to a planning session to give feedback prior to the Comprehensive Plan being drafted and react to the strategies outlined in this document. In the next two years, we will focus on four strategic priorities:

1. Expand resources within Scott County to support clients being successful.
2. Use accurate and comprehensive data to drive what we do.
3. Evaluate and recommend interventions to increase public safety by focusing intensive supervision and rehabilitation services on the highest risk individuals and families we serve.
4. Develop and implement a plan for programming changes at the Juvenile Alternative Facility that integrate child welfare and juvenile justice best practices.

Simultaneously, the Scott County Board leads the county in the 2020-2023 strategic planning, and it is important that SCCC align with the vision, mission, and values of the County as a whole.

Staff are committed to the guiding principles, and it is an honor and a pleasure to work with this team to accomplish the goals and strategies outlined in this plan.

Molly Bruner - Director

## 2018 - 2019 Goal and Strategies Update

Since the publication of the 2019 Interim Plan, Community Corrections has made additional progress on its 2018-2019 goals. The first was being awarded one year grant funding from the State of Minnesota in the amount of \$47,000 for the Treatment Court program. In addition, the County has contracted with an independent consultant to provide an evaluation of the program. This review and its findings should be complete in early 2020.

The Minnesota Justice Council implemented a new pretrial assessment tool, MNPAT, which was designed to provide consistent information statewide for judges and to better track pretrial outcomes. In 2019, the probation data management system, CSTS, was upgraded to include functionality to allow staff to complete the MNPAT electronically. This automation and standardization allows the State to easily gather data on bail studies statewide for analysis and future policy making. After training from the Intake Supervisor and a unit staff member, the Intake Unit began use of the electronic MNPAT on April 1, 2019, as was required by the State.

The Juvenile Alternative Facility (JAF) was audited for Prison Rape Elimination Act (PREA) compliance in August 2019. PREA sets national standards to prevent, detect, and respond to any and all sexual behavior including, but not limited to, prison rape. In addition, the JAF is working towards the implementation of a new data management system. This web-based system is the first of several phases which will incorporate the juvenile facility system into the CSTS system used in probation. Testing will begin on the system in fall of 2019 with implementation following before the end of the year.

In October of 2018, the Field Office kicked off a Paper on Demand project. Representative staff from each unit served as members of this project team. The team reviewed processes and available technologies in order to determine the best choices for Community Corrections. The team also provided on-going training to staff on practice changes and new technologies. Currently, the project is 85% complete. All open client files have been scanned and linked to our data management system (CSTS), staff are utilizing signature pads to electronically obtain client signatures, all incoming documents are scanned or saved into the data management system, and many office processes have been updated to eliminate paper and manual processes. The effort eliminated paper and manual processes within the office, creating many efficiencies. This project should be complete in the fall of 2019.

# Scott County Vision, Mission, and Values

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*Goal: Safe, Healthy, and Livable Communities*

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## Vision: Scott County where individuals, families, and businesses thrive

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- Citizens are connected to their community, safe within their homes, and confident their needs will be met
- People have access to quality health services and support a clean environment
- Communities value a range of services for citizens of all ages in learning, work, home, mobility, and recreation

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*Mission: To advance safe, healthy, and livable communities through citizen focused services*

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## Scott County Values

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- **Customer Service:** We will deliver government services in a respectful, responsive and solution-oriented manner.
  - **Communication:** We will always be clear about what we're doing and why we're doing it.
  - **Collaboration:** We will work with partners - communities, schools, faith groups, private businesses, and non-profit agencies - to see that services are not duplicated but are provided by the partner who can provide the service most effectively.
  - **Stewardship:** We will proactively make investments, guided by resident input, which will transform lives, communities, and government.
  - **Empowerment:** We will work with individuals and families to promote self-reliance.
  - **Resiliency:** We will respond when families and communities face health and safety emergencies.
  - **Innovation:** We will take informed risks to deliver services more effectively and will learn from failures.
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## Scott County Objectives

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- **Community Safety and Well-being:** Through strategic partnerships, citizens will have convenient and reliable access to an expanded array of services and activities.
  - **Housing:** Partners will come together to support expanded housing resources, recognizing that housing is a community foundation.
  - **Children:** Strong families and community partners will come together supporting children in having safe, healthy, and successful lives.
  - **Infrastructure:** Private and public partners collaborate to develop a foundation promoting economic and employment opportunities.
  - **Service Delivery:** Identify and implement changes to business models leading to improved outcomes.
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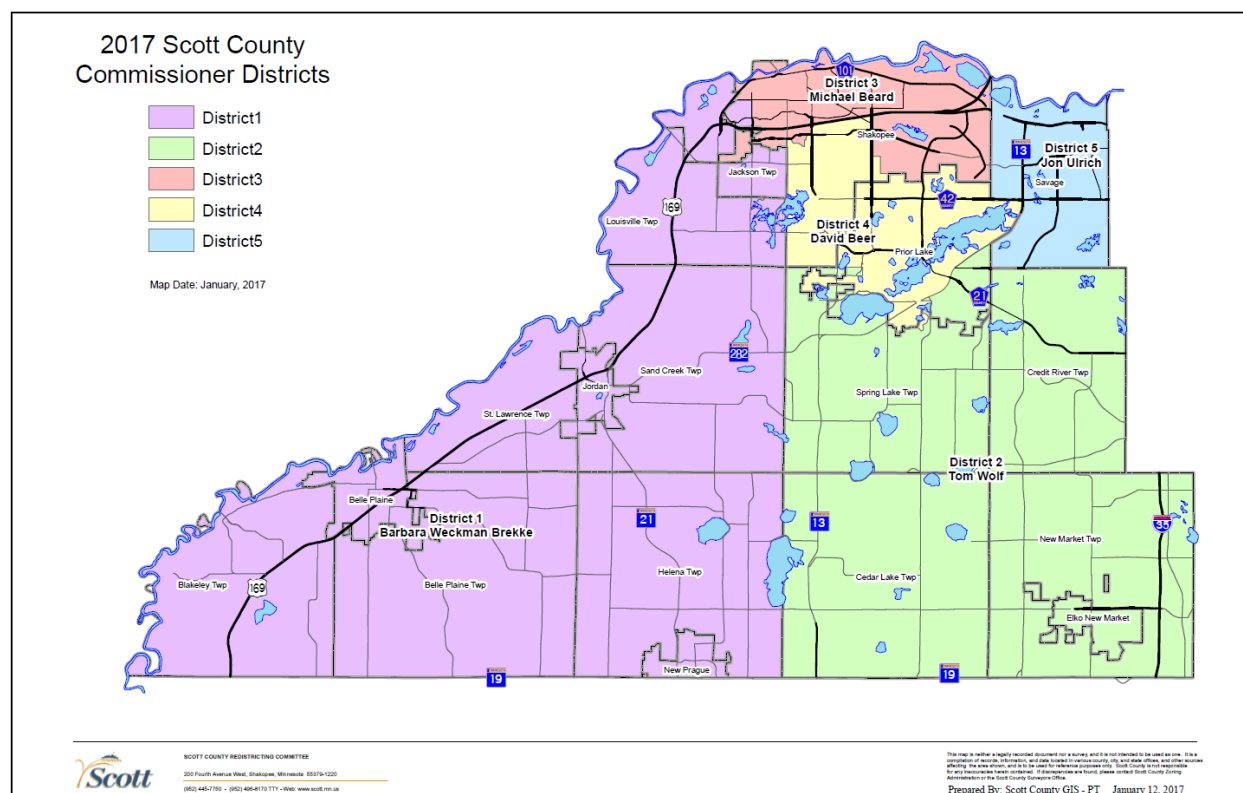
# Scott County Board

The Scott County Board of Commissioners provides overall administration for the County. Scott County is divided into five districts, with a commissioner elected to represent each, serving a four-year term. The Board meets regularly to discuss and determine the direction, policies, and mission and vision of the County.

The County Board appoints a County Administrator to oversee the day-to-day operations of the County to ensure the Board's mission, vision, and goals are being met by staff. The County Board of Commissioners also appoints citizens and local officials to serve on various advisory boards. This process ensures a variety of skills, knowledge, and diversity are represented throughout operations to best serve its citizens. The Board of Commissioners appoints the Community Corrections Advisory Board and has final approval of the Community Corrections Act Comprehensive Plan prior to its submission to the Commissioner of Corrections. The County Board establishes the budget for Community Corrections.

## Scott County Commissioners

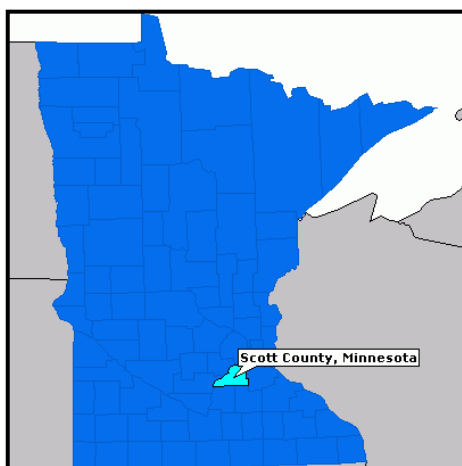
<u>Commissioner</u>	<u>District</u>	<u>Cities</u>
Barbara Weckman Brekke	District 1	Belle Plaine, Jordan, New Prague, portion of Shakopee
Tom Wolf	District 2	Elko-New Market, portion of Prior Lake
Michael Beard	District 3	Portion of Shakopee
David Beer	District 4	Portion of Prior Lake and Shakopee
Jon Ulrich	District 5	Savage



Source: Scott County Website

# Scott County Overview

## Location



**Established:** March 5, 1853

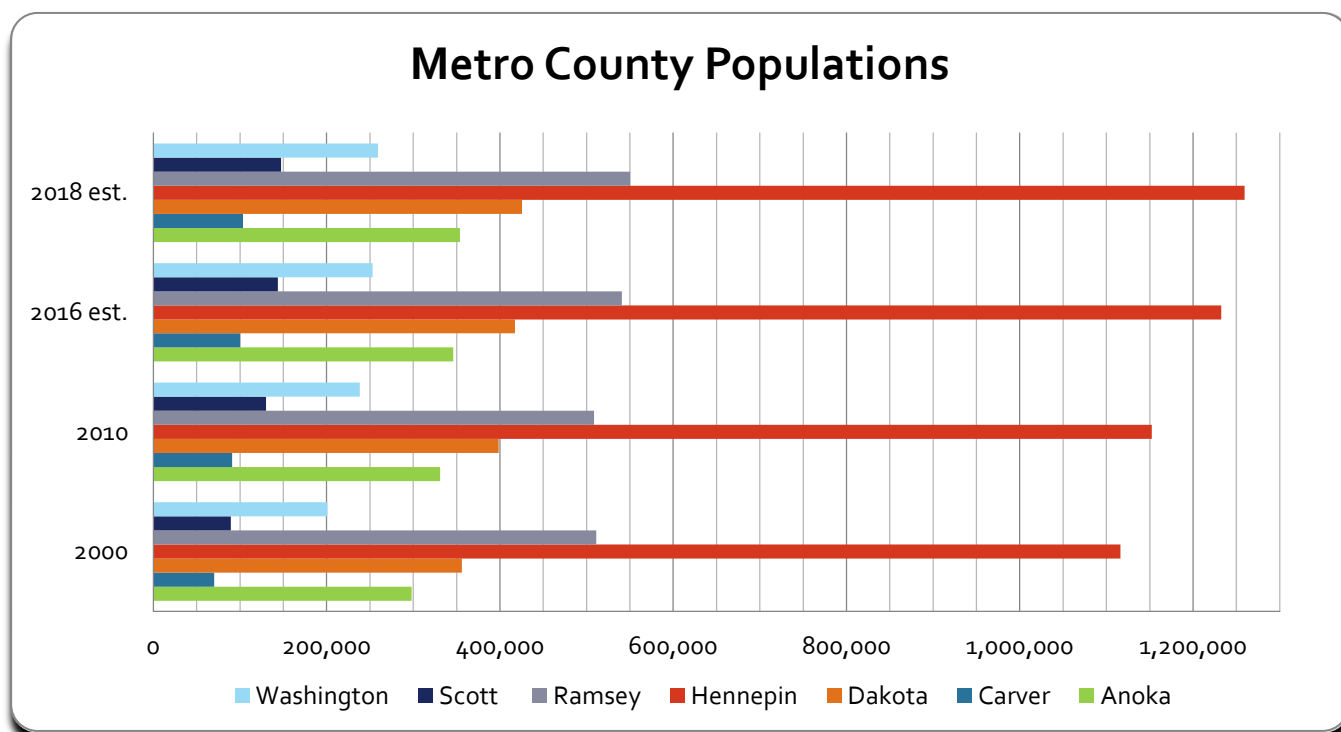
**County Seat:** Shakopee

**Population:** 147,381 (US Census estimate 2018)

**Area:** 375 square miles

## Demographics

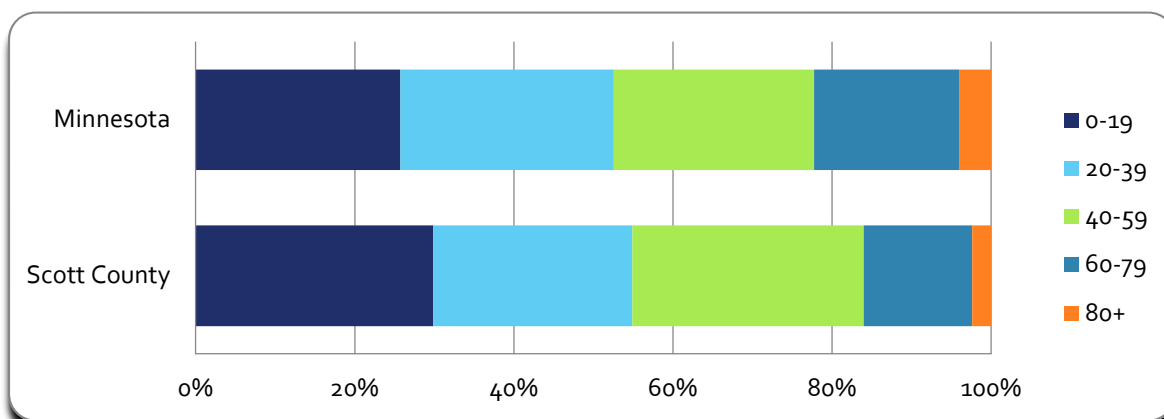
### Population (2018 Estimates)



Source: United States Census Bureau

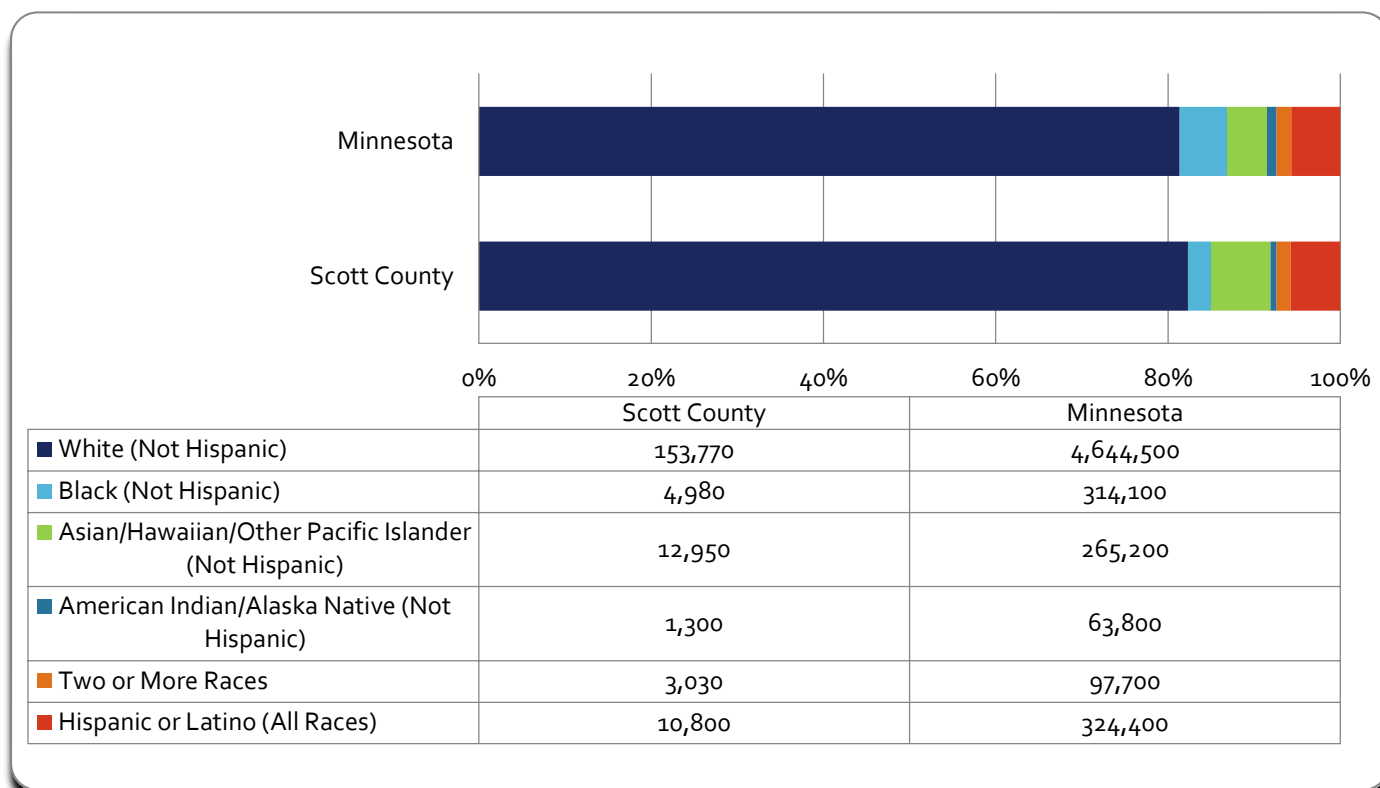


## Age Distribution (2018 Estimates)

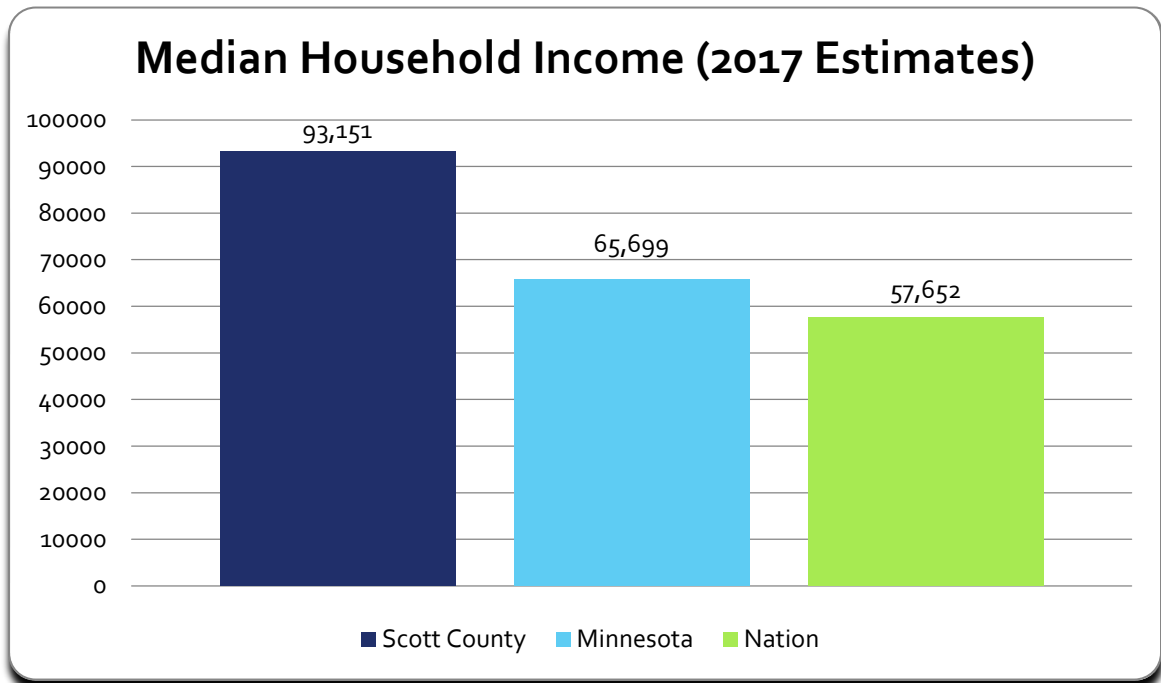


Source: MN State Demographic Center

## Race (2015 Estimates)



Source: MN State Demographic Center



Source: United Census Bureau

# Community Corrections Advisory Board

The Scott County Board of Commissioners appoints the Community Corrections Advisory Board to two year terms. This Advisory Board operates in accordance with Minnesota State Statute 401.08 and consists of members from the following disciplines: law enforcement, prosecution, defense, the judiciary, education, corrections, ethnic minorities, social services and the lay citizen.

The role of the Board is to make recommendations to the Scott County Board of Commissioners as it relates to Community Corrections. Additionally, the Advisory Board assists in the development, implementation, and update of the comprehensive plan for correctional programs and services in Scott County. However, the Board of Commissioners has final approval of the Community Corrections Act Comprehensive Plan prior to its submission to the State Commissioner of Corrections.

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## Advisory Board Members

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Don Miller	Chairperson
Dave Beer	Scott County Commissioner
Molly Bruner	Community Corrections Director
Vicky Carlson	Court Administrator
Stephen Collins	Scott County Sheriff's Captain
Ed Egan	Citizen Member, District 4
Brett Empey	City of Jordan Police Chief
Gil Hartmann	Citizen Member, District 1
Jerry Hennen	Citizen Member, District 3
Luke Hennen	Scott County Sheriff
Ron Hocevar	Scott County Attorney
Steve Holmgren	Chief Public Defender
Geoff Johnson	Dean of Students, ISD 288
Mary Karl	Department of Corrections Supervisor
Danny Lenz	Deputy County Administrator
Don Miller	Citizen Member, District 5
Angie Olson	Southern Valley Alliance for Battered Women
Doug Schnurr	Scott County Jail Administrator
Mark Siemers	Citizen Member, District 2
Judge Paula D. Vraa	First Judicial District Judge

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Over 2018 and 2019, the Scott County Community Corrections Advisory Board studied a variety of topics:

#### DEPARTMENT OF CORRECTIONS OVERVIEW

Ron Solheid, DOC Deputy Commissioner, provided an overview of the House Public Safety and Security Policy and Finance Committee. When looking at Minnesota compared to the rest of the nation, Minnesota uses prison very sparingly. Our state is the 49<sup>th</sup> lowest in general fund expenditures on corrections and 47<sup>th</sup> lowest in corrections staff as a percentage of the state employee workforce.

Although Minnesota has the 3<sup>rd</sup> lowest incarceration rate in the nation, the State is seeing a steady increase in the prison population with the highest growth areas for offenders in methamphetamine use and sex offenses. The State was an early adapter of progressive prison reform and uses community supervision in order to maintain the lower rate of incarceration. Other population management strategies include: sentencing guidelines reform, utilizing non-DOC facility options when possible, revising internal DOC policies for revocations and violations, using community resources, and planning future bonding for smaller modular housing.

When looking at the prison population, 48% of the inmates are doing less than 6 months, making programming for those offenders challenging. The DOC utilizes evidence-based practices in efforts to reduce recidivism which includes chemical dependency treatment, education, sex offender treatment, and employment training and opportunities. The DOC also provides community services such as supervision of offenders on probation or supervised release, assisting in the transition from prison to the community, helping with community notifications, and providing victim notification and restorative justice services.

#### AFTER HOURS CRISIS RESPONSE AND INTENSIVE RESIDENTIAL TREATMENT FACILITY PLANNING

Danielle Fox, Scott County Adult Services Manager, discussed the increased need for crisis services in Scott County along with the need for an intensive residential treatment facility in our area. Previously, Scott County had collaborated with Carver County for mobile mental health crisis response, but for a variety of reasons, the County decided to seek an alternative option and Canvas Health was selected to provide mobile crisis response services for Scott County residents.

Scott County is seeking to develop a 16 bed Intensive Residential Treatment Facility (IRTS) for citizens with mental illness that need this level of care. County officials have submitted a bill to the legislature to help fund the construction of an IRTS facility in Savage. If plans move forward, the facility would be run and managed by an outside vendor.

#### CRISIS RESPONSE SERVICES FOR SCOTT COUNTY

Canvas Health Emergency Services Supervisor, Karen Jensen, shared information about the services Canvas Health offers. A division of Canvas Health, Scott County Mobile Crisis Services provides assistance to Scott County residents and the Shakopee Mdewakanton Sioux Community who are experiencing a mental health crisis. Staff determine the level of care needed and may provide other services including: completing short-term assessments, providing interventions, developing safety plans, connecting individuals and/or families with services in the community, arranging expedited entry into therapy or case management, or providing family education. Services are available anywhere in Scott County including the home, school, Scott County Jail, and Juvenile Alternative Facility. The goal is to assist those in immediate crisis and resolve initial concerns before connecting them to services that can help long term.

## SCOTT COUNTY JAIL TOUR

Doug Schnurr conducted a tour of the Scott County Jail. The Scott County Jail is a full service facility and includes 160 cells, of which 104 are double bunked for a total of 264 beds. The new facility opened for occupancy in December 2005 and has a secure tunnel connecting the Justice Center to the Jail, providing efficient and safe movement of inmates to and from Court. In addition, it has a secure courtroom within the jail itself, which is used for initial arraignments. The Scott County Jail houses sentenced and pretrial adult male and female offenders. Juveniles are housed for a very limited time. The facility incorporates a direct supervision design and operational philosophy. Because program opportunities are an integral part of the direct supervision philosophy, a full range of programs are offered at the facility.

## OVERVIEW OF JUVENILE ALTERNATIVE FACILITY

Facility Case Manager, Ann Hanson, and Facility Program Supervisor, Eric Schultz, with the Juvenile Alternative Facility (JAF) provided an overview of the non-secure 16 bed detention facility in Scott County for youth ages 11-17. While staying at the JAF, youth are offered programs and services to improve decision-making skills, increase self-confidence, motivate change of negative behaviors, continue community involvement, and reduce repeat offenses.

The JAF houses both male and female youth that may be placed there for one of a number of reasons: health and safety hold, law enforcement hold, court detention, child protective services, residential or consequence placement, or a 30-day psychological evaluation.

Assessments are completed to identify areas of risk, and a variety of gender-specific groups are offered to provide youth with cognitive and behavioral skills to re-establish themselves for success and prepare them to deal with challenges they face. Youth are trained to make responsible choices and demonstrate pro-social decision making. Other groups offered educate and provide support and resources in areas such as sexual violence and chemical health.

## NEW STATEWIDE PRETRIAL RELEASE INITIATIVE

The Minnesota Justice Council implemented a new pretrial assessment tool, MNPAT, which was designed to provide consistent information statewide for judges and to better track pretrial outcomes. The purpose of the tool is to provide judges information on the likelihood of the defendant appearing in Court and of the defendant committing a new crime upon release. The entire State is to be using the new tool effective December 1, 2018. One section will now be statistically validated and will be collected on a statewide basis, and the State has suggestions for bail and release conditions based on the MNPAT score. Nationally, concerns have been raised about disadvantages some individuals may encounter at bail hearings due to factors such as their economic situation or race.

## SEXTING

Ron Hocevar, Scott County Attorney, gave a presentation on sexting. Per statute, sending sexually explicit images fits the description of child pornography when minors are involved, and although juveniles know it is wrong, they do not seem to understand the legal consequences of their actions. Because the laws - which were written to protect minors against pedophiles - have not yet caught up with technology, charges are often at the prosecutor's discretion.

With the wide use of social media, information and pictures that used to be kept private by individuals are now often shared publicly without considering the consequences. For youth sending explicit images, this can lead to a bad reputation, isolation, undesired attention, and/or sexual harassment.

## SEXUAL VIOLENCE CENTER

Grace Espinoza and Kathy Thurston with the Sexual Violence Center (SVC) shared information about the services offered through their agency. Some of the services they provide are: 24-hour crisis support telephone line, individual counseling, support groups, crisis support in hospitals, support during legal proceedings, prevention education and training, and systems change through their Sexual Assault Response Teams. All services are free for anyone 12 years of age and older throughout Hennepin, Carver, and Scott Counties.

Sexual assault advocates with SVC are trained as sexual assault counselors and can offer confidential counseling to victims. They also provide information, support, resources, and referrals for victims. Knowing victims are often nervous and scared to speak with police, the SVC helps victims get prepared and comfortable before questioning. In addition, their agency provides law enforcement training.

## GUILD INCORPORATED

Julie Carr and Peggy Darmody with Guild Incorporated shared information about the employment support and placement services they provide for clients with a mental health diagnoses. With 20-25% of adults experiencing a diagnosable mental illness in any given year, Guild Incorporated works to help clients obtain and/or maintain employment as well as with the employers and other involved parties for wrap-around services.

Employment is an evidence-based practice for treating mental illness and helping people in their recovery as it provides daily structure, improves self-esteem, improves quality of life, and provides opportunities for social support. Symptoms impacting work include: coping with legal obligations/restrictions, difficulty concentrating, mood changes, medication side effects, difficulty adjusting to work changes or remembering, and physical symptoms such as anxiety or headaches. Guild Incorporated works with employers to make accommodations to minimize the impact of those symptoms such as a quiet work station, flexible scheduling, and breaking large projects into smaller tasks.

Guild follows the principles of Individual Placement and Support (IPS) where mental health professionals, employment specialists, judges, attorneys, probation officers, Mental Health Court, Treatment Court, and/or diversionary programs collaborate to provide support for individuals requesting their services. This program offers continued individualized assistance and advocacy which results in improved levels of work efficacy and satisfaction.

## STRATEGIC PLANNING

Molly Bruner shared the guiding principles that were recently drafted and how the department is working to align those principles with the Board goals and those of our Comprehensive Plan. The 2020-2021 Comprehensive Plan is due in September, and the strategies and goals we identify are an integral part of that plan. In addition, Scott County Community Corrections staff, the CCAB, and other stakeholders were asked to provide input when developing our strategies and goals for the next couple years that are outlined in this plan.

The guiding principles established focus on the basis of BELIEVE: Be Remarkable; Ensure Collaboration; Listen, Really Listen; Innovate and Align; Enhance Public Safety; Vocalize Equity; and Evaluate Services.

Probation is no longer just a liaison between clients and the outside services they are referred to for education, treatment, and other programs and services. Staff work with the clients on cognitive changes and tapping into their clients' strengths in efforts to motivate change.

# Judiciary

The State of Minnesota is divided into ten Judicial Districts. Scott County is part of the State's First Judicial District along with the counties of Carver, Goodhue, Dakota, Le Sueur, McLeod and Sibley. The First Judicial District claims 36 Judges; six are chambered in Scott County. The Judges are elected to serve six-year terms.

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## First Judicial District Leadership

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Honorable Kathryn D. Messerich	Chief Judge
Honorable David L. Knutson	Assistant Chief Judge

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## Judges Seated in Scott County

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Honorable Colleen G. King

Honorable Caroline H. Lennon

Honorable Ann M. Offermann

Honorable Rex D. Stacey

Honorable Paula D. Vraa

Honorable Christian S. Wilton

# Criminal Justice Steering Committee

The Justice Steering Committee's mission is to enhance the effectiveness in Scott County's Criminal Justice system through improved communication and coordination that strengthens public safety, offender accountability, is fair, equitable, cost effective and efficient.

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## Committee Membership

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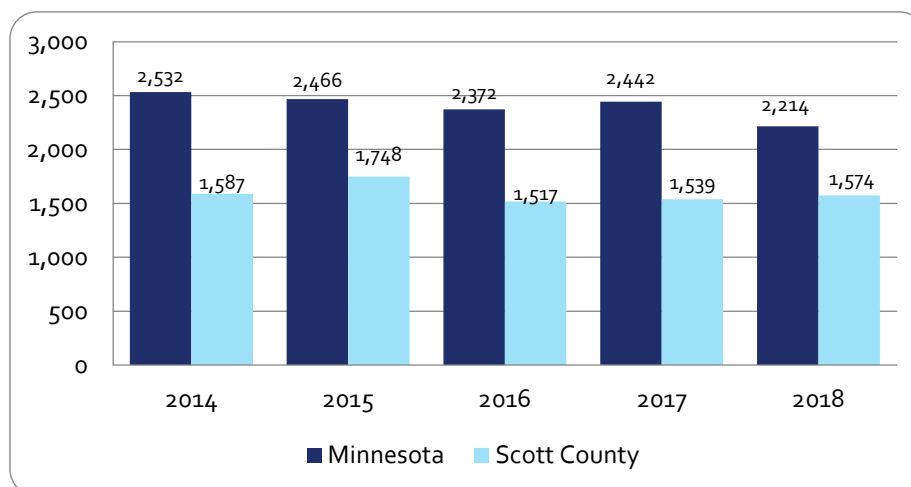
Barb Weckman Brekke	County Commissioner	Judge Caroline Lennon	First Judicial District Judge
Molly Bruner	Community Corrections Director	Perry Mulcrone	Business Relationship Director
Vicky Carlson	Court Administrator	Doug Schnurr	Jail Administrator
Luke Hennen	Scott County Sheriff	Jeff Tate	Police Chief, Shakopee PD
Ron Hocevar	Scott County Attorney	Lezlie Vermillion	Deputy County Administrator
Steve Holmgren	Chief Public Defender		

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# Criminal Justice System Data

## Part I Crimes

Part I Crimes are serious crimes defined as murder, criminal sexual conduct, aggravated assault, robbery, burglary, larceny, motor vehicle theft, and arson. (Crime Rate per 100,000 persons)



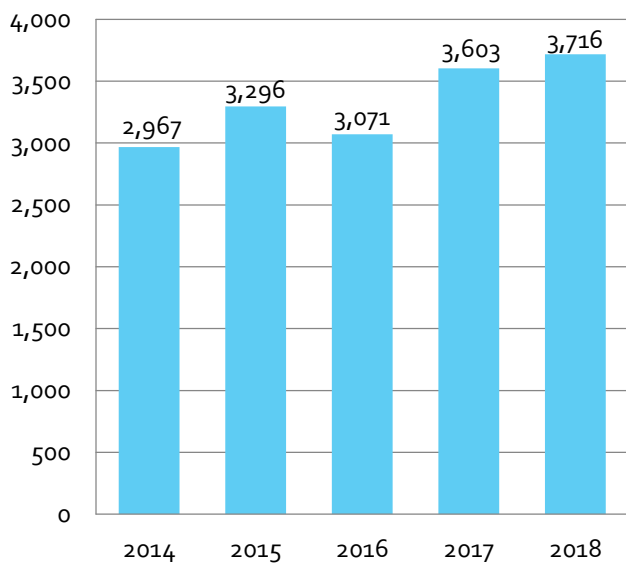
Source: Minnesota Bureau of Criminal Apprehension Uniform Crime Reports (2014-2018)



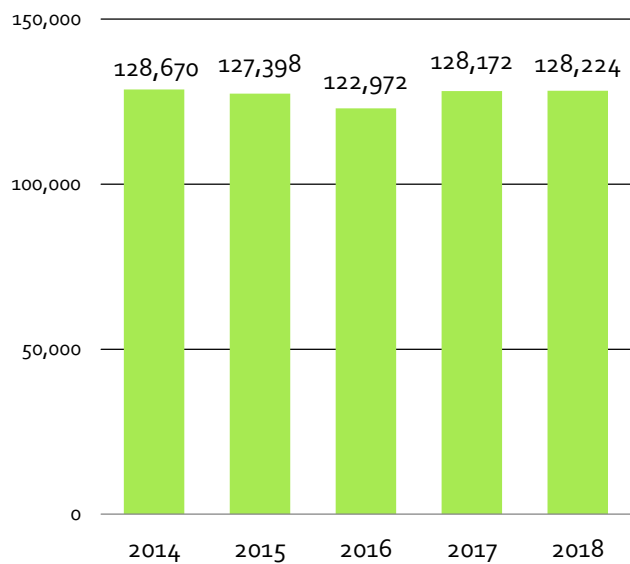
## Arrest Rates

### Adult Data

#### Scott Co. Adult Arrests



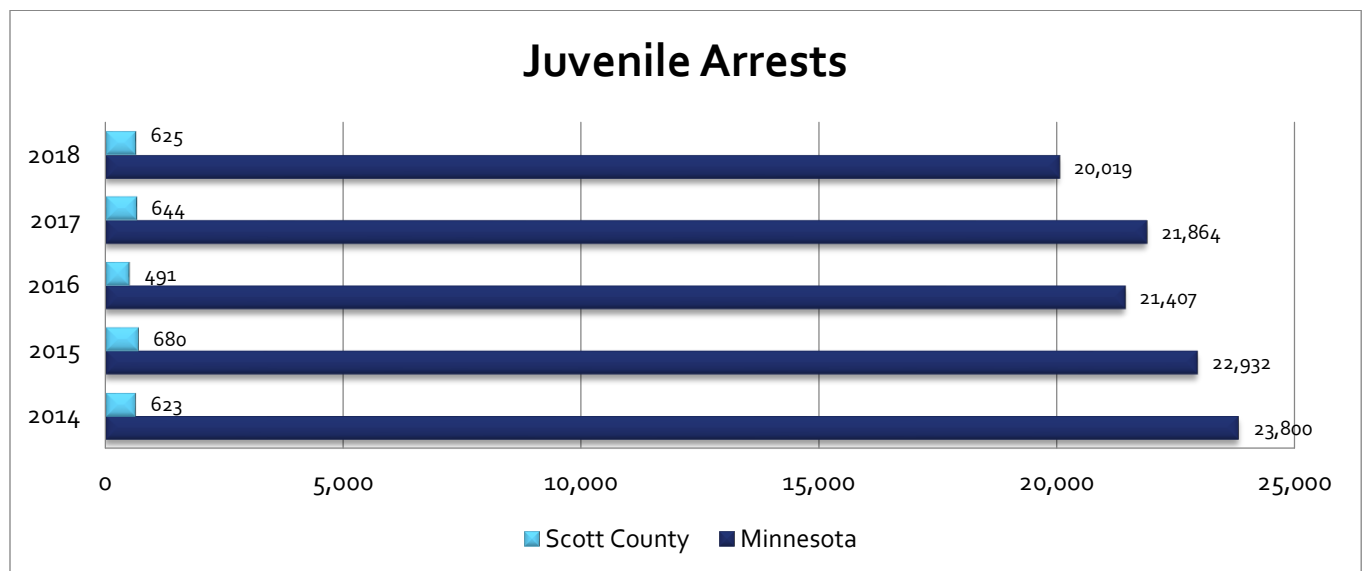
#### Minnesota Adult Arrests



Source: Minnesota Bureau of Criminal Apprehension Uniform Crime Reports (2014-2018)

### Juvenile Data

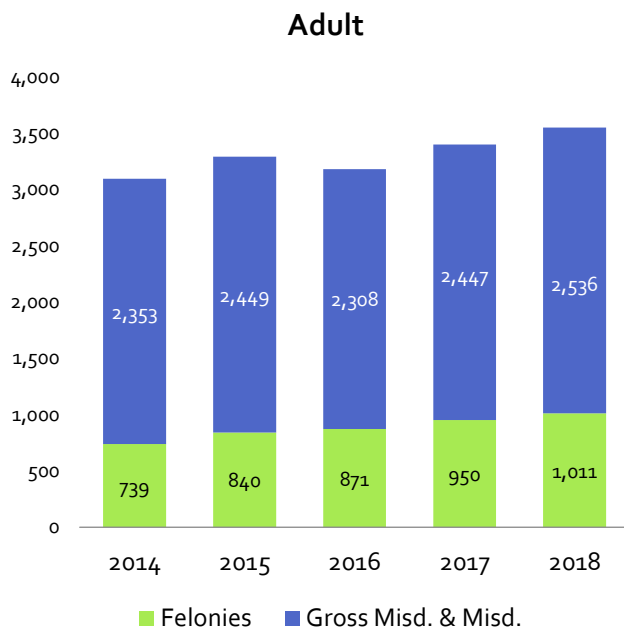
#### Juvenile Arrests



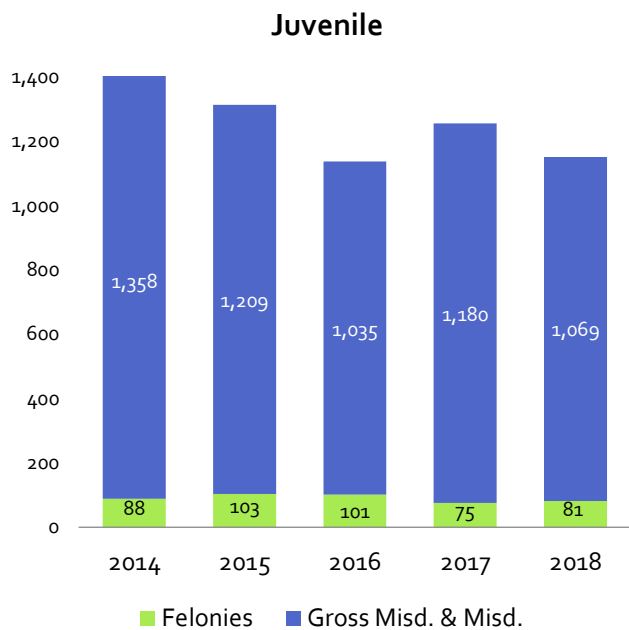
Source: Minnesota Bureau of Criminal Apprehension Uniform Crime Reports (2014-2018)

## Scott County Attorney's Office

### Adult and Juvenile Charging Data



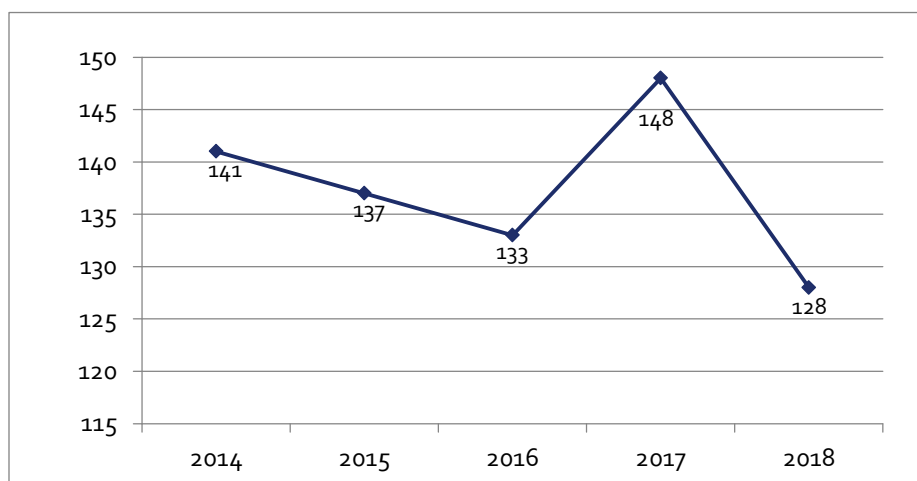
Source: Scott County Attorney's Office



Source: Scott County Attorney's Office

## Scott County Jail

### Average Daily Population



Source: Scott County Jail Administrator

## Scott County Probation Survey Data

Snapshot of data for adult & juvenile clients open on December 31, 2017, and December 31, 2018

Offense	2017					2018				
	Felony	Gross Misd.	Misd.	Juvenile	TOTAL	Felony	Gross Misd.	Misd.	Juvenile	TOTAL
Arson	4	0	0	0	4	3	0	0	0	3
Assault	92	28	40	10	170	89	27	43	16	175
Assault – Domestic	61	38	117	7	223	69	37	100	5	211
Against Family	0	12	0	0	12	0	8	0	0	8
Against Justice	12	29	11	2	54	14	30	17	4	65
Against Government	3	0	3	0	6	3	0	5	0	8
Burglary	51	1	1	3	56	47	3	0	3	53
Counterfeiting/Fraud	62	25	2	1	90	62	24	1	2	89
Criminal Sexual Conduct	49	4	1	13	67	52	7	1	10	70
Criminal Vehicular Op–Harm	8	8	0	1	17	7	7	0	1	15
Criminal Vehicular Op–Death	0	0	0	0	0	0	0	0	0	0
Disturbing Peace	2	12	62	11	87	0	8	64	13	85
Drugs	684	79	11	24	798	669	118	6	15	808
DWI	79	711	309	0	1,099	80	663	293	1	1,037
Escape/Flight	12	2	1	3	18	14	1	0	4	19
Gambling	0	0	0	0	0	0	0	0	0	0
Harassment/Stalking	11	2	4	1	18	7	2	9	1	19
Homicide	0	0	0	0	0	1	0	0	0	1
Kidnapping	3	0	0	0	3	4	0	0	0	4
Misc/Juv/Fed	1	2	2	17	22	2	1	2	17	22
Obscenity	10	0	1	2	13	10	1	3	2	16
Property Damage	11	9	5	3	28	9	9	6	6	30
Robbery	10	0	0	5	15	11	0	0	5	16
Sex Related	7	3	0	0	10	5	2	0	0	7
Stolen Property	19	5	0	2	26	24	6	1	0	31
Theft	122	33	14	24	193	129	31	11	10	181
Traffic	2	29	35	5	71	2	25	38	5	70
Vehicle Theft	2	0	2	2	6	2	0	1	0	2
Weapons	12	10	3	4	29	14	10	5	3	32
<b>TOTALS</b>	<b>1,329</b>	<b>1,042</b>	<b>624</b>	<b>140</b>	<b>3,135</b>	<b>1,329</b>	<b>1,020</b>	<b>606</b>	<b>123</b>	<b>3,077</b>

Source: MN Department of Corrections 2017 and 2018 Probation Surveys

# Scott County Community Corrections

## Mission:

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*The mission of Scott County Community Corrections is to ensure public safety by reducing recidivism through community involvement, evidence-based programming, and supervision of justice involved individuals while being supportive and responsive to the needs of victims and the community.*

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# BELIEVE

*Scott County Community Corrections  
Guiding Principles*

**B**e Remarkable

**E**nsure Collaboration

**L**isten, Really Listen

**I**nnovate and Align

**E**nhance Public Safety

**V**ocalize Equity

**E**valuate Services

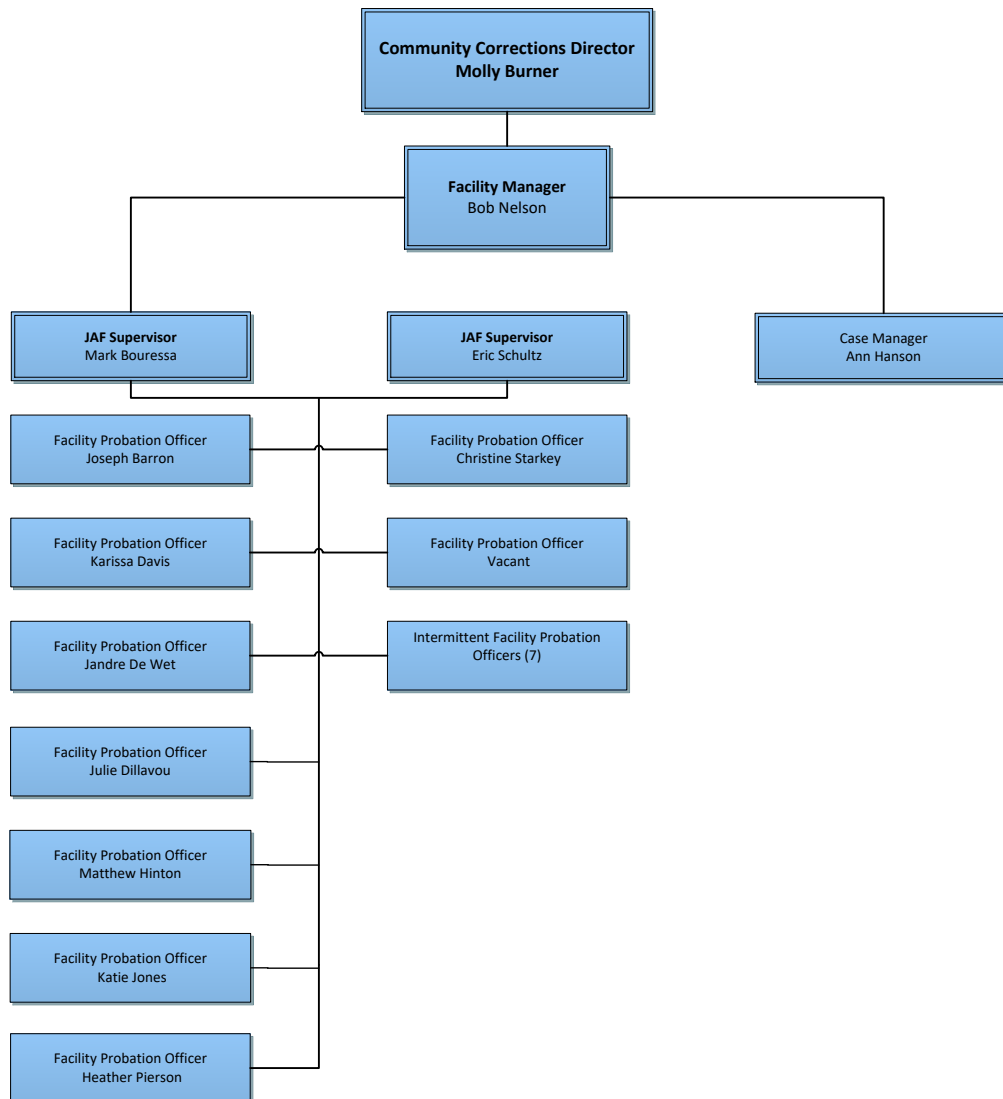
# 2020 – 2021 Objectives and Strategies

## Objective: Be Remarkable/Enhance Public Safety

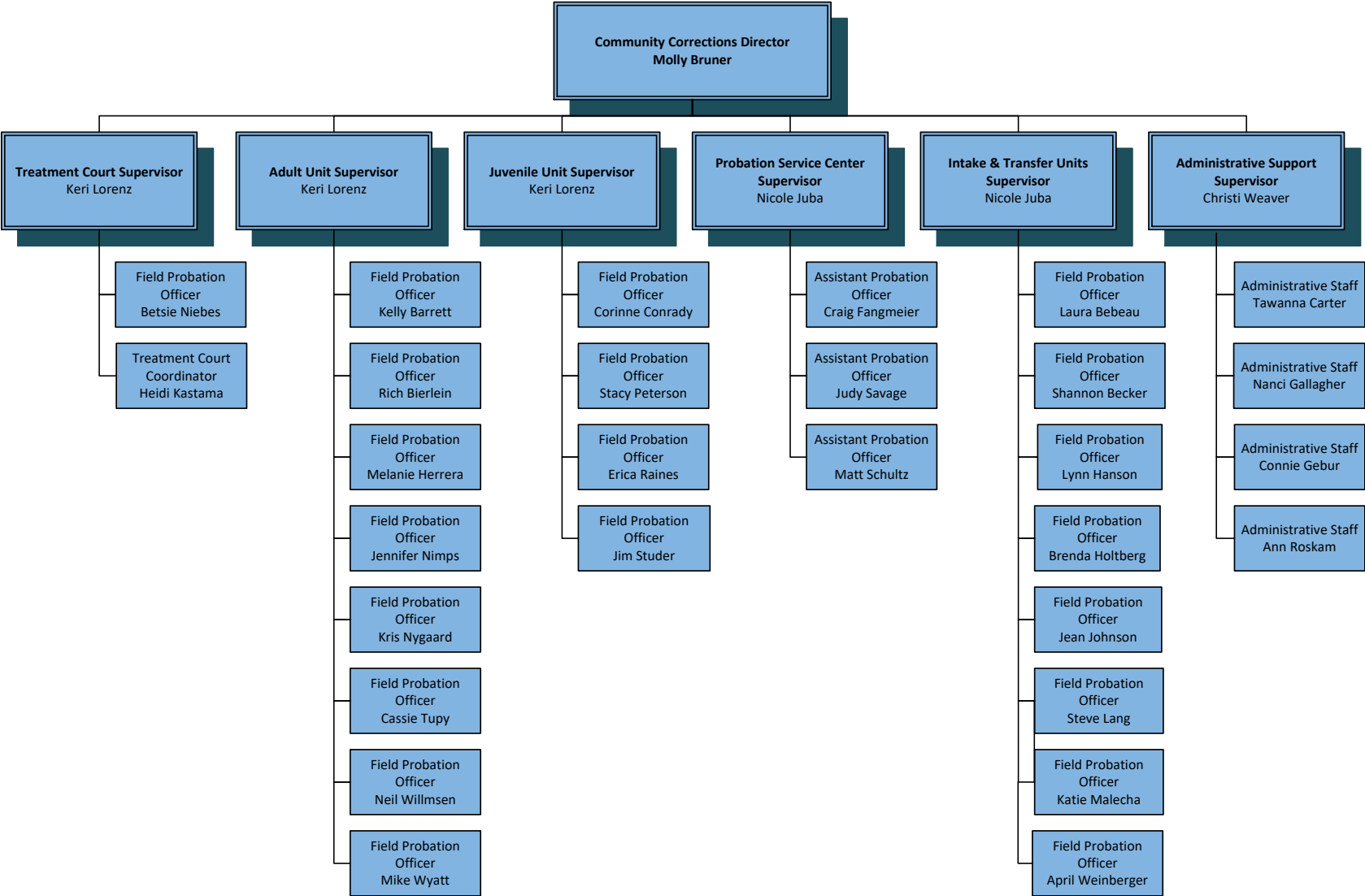
Scott County will be safer through the provision of support and services available locally to justice-involved individuals and their families.

1. Expand resources within the County to support clients being successful
  - a. Develop new options for transporting youth from JAF to/from important appointments (e.g. mental health treatment)
  - b. Access resources to help clients with transportation (bus cards, FISH donations)
  - c. Evaluate the adequacy of transit routes for clients moving from MRTS to the courthouse and engage with transit staff to fill gaps, if applicable
  - d. Consult with the Chemical Dependency Unit to explore opportunities for resolution of denying Rule 25 assessments and make them available to everyone who qualifies for funding
  - e. Update Community Corrections' access to the FISH partnership for additional resources for clients
2. Use accurate and comprehensive data to drive what we do
  - a. Establish a dedicated staff to collect and interpret data for field office and JAF
  - b. Identify and train staff on best practices related to collecting and using data
  - c. Identify what data is most important to track
  - d. Train staff on how to accurately enter data to make pulling data easier
3. Evaluate and recommend interventions to increase public safety by focusing on intensive supervision and rehabilitation services on the highest risk individuals and families we serve, not based on staffing resources or budgets
  - a. Evaluate recidivism data related to risk level to determine supervision levels
  - b. Norm the LS/CMI and establish thresholds for determining high risk individuals based on Scott County Community Corrections clients
  - c. Update case assignment processes and risk assessment over-ride practices
4. Develop and implement plan for programming changes at Juvenile Alternative Facility (JAF) that integrate child welfare and juvenile justice best practices
  - a. Evaluate the trend analysis of the JAF population over the past three years
  - b. Review the detailed analysis of juvenile out-of-home placements over the past three years
  - c. Calculate JAF finances over the past three years
  - d. Assess JAF programming, identify gaps, and explore evidence-based practices for making recommendations to ensure children receive the most effective interventions and programming based on individual and family needs

## Juvenile Alternative Facility Organizational Chart



Field Office Organizational Chart





## Staff Development

Scott County Community Corrections has an active Training Committee which consists of both line staff and management. This committee is responsible for identifying department training needs, researching opportunities, creating the annual training calendar, communication, training budget management, and training record maintenance.

In addition to the numerous required trainings such as Mandated Reporter, CPR-First Aid, Data Privacy, and Bloodborne Pathogens, Community Corrections staff have attended a variety of trainings and conferences over the past 18 months.

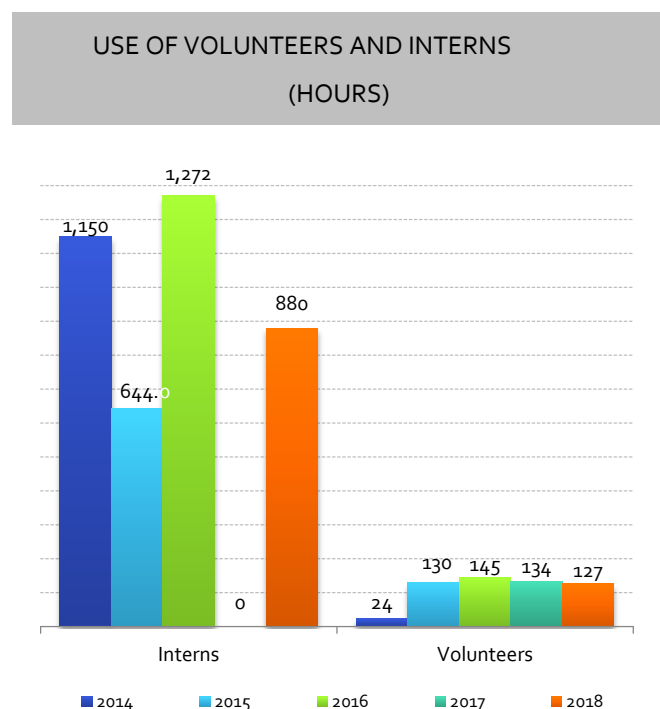
Trainings included: Motivational Interviewing boosters, Natural Response Control Tactics boosters, Nonviolent Crisis Intervention Instructor (CPI) Training, CPI boosters, QPR Suicide Prevention, Canvas Health and Mobile Crisis, LS/CMI Proficiency and YLS/CMI boosters, Prison Rape Elimination Act (PREA), Polygraphs 101, Scott County safety policy, Joe Schmit (KSTP news and sports anchor) talked about making an impact on the lives of others and Brent Richter provided training on Probation Officer Survival "Navigating the Challenges of the Job".

Conferences attended by staff include: Domestic Violence Conference, Covington Curriculum Conference (gender responsive), MACCAG Agent Training Conference, and Minnesota Corrections Association Fall Conference.

## Volunteers and Interns

Scott County Community Corrections has two probation officers who also serve as volunteer and intern coordinators. Their responsibilities in this area are to identify needs for volunteers and interns within the department, promote the program, interview candidates, provide orientation for those selected, and coordinate placement of volunteers and interns.

A department practice outlines the proper use of and training for volunteers and interns. This policy helps ensure staff is utilizing these resources to the fullest while providing the volunteers and interns with appropriate training and maximizing their education about the department and probation.



\*In 2017, Community Corrections did not host any interns.

# Community Corrections Units

## Intake Unit

The Intake Unit provides Community Corrections' services beginning at pre-trial and ending at the assessment of probation supervision risk. The intake process starts with either the offender being released from jail or sentenced to probation. Pre-trial services consist of completing bail studies for the Court. In addition, the unit completes Minnesota Sentencing Guideline Worksheets, pre-sentence investigations (PSI), and face sheets. Most post-sentenced clients are assessed a risk level to assist in determining the appropriate supervision level. The unit completes investigations and intakes on clients transferring in from other jurisdictions.

### COURT DOCUMENTS AND REPORTS

	2014	2015	2016	2017	2018
MN SENTENCING GUIDELINE WORKSHEETS	365	642	671	963	816
PRE-SENTENCE INVESTIGATIONS	214	222	237	233	241
BAIL STUDIES	718	806	778	761	832

## Probation Service Center (PSC)/Conditional Release (CRU) Unit

The Probation Service Center monitors probation compliance for adult clients who are identified as low-risk for repeating criminal behavior and petty juveniles who are placed on probation for petty offenses. Three Assistant Probation Officers monitor the conditions of the client's conditional release and/or probation and prepare all necessary paperwork and follow-up to the Court including, but not limited to, discharge orders and violation reports. The unit also monitors the conditional release of adult clients with drug and/or alcohol testing conditions and no contact restrictions.

For several years the three staff shared the caseload of approximately 1,500 clients. In recent years, we discovered that we can be more effective and efficient if each client was assigned to an individual Assistant Probation Officer. We implemented direct assignment of clients on July 1, 2019, and foresee better service to our clients and justice system partners.

## Adult Supervision Unit

### Medium Risk Supervision

The medium supervision caseload consists of those clients identified as moderate risk to re-offend. These clients meet monthly with the probation officer supervising this caseload.

### Traditional Supervision

These caseloads consist of those clients deemed to be at highest risk to re-offend but do not fit the criteria for placement on specialized caseloads (Safe Streets Restored, domestic abuse, or sex offender supervision).

## Domestic Abuse Supervision

The Domestic Abuse caseloads consist of domestic abuse offenders who are medium and high risk as indicated by the ODARA (Ontario Domestic Assault Risk Assessment). Clients are typically ordered to complete Domestic Abuse specific programming as well as chemical dependency and mental health programming as deemed appropriate.

## Safe Streets Restored

Safe Streets Restored is an incentive based, combination chemical dependency treatment and surveillance program primarily for multiple DUI offenders who have been ordered by the Court to participate in the program.

Clients work through three phases based on their compliance with the program. Expectations include: curfew, chemical dependency treatment completion, compliance with UA testing and any other probation conditions as ordered by the Court, and working with the supervising probation officer on their case plan.

## Sex Offender Supervision

The sex offender supervision caseloads are for those clients sentenced to probation as a result of a sex offense. The clients on these caseloads work through four phases of supervision based on their progress through sex offender specific treatment and their compliance with probation supervision expectations. Often these clients are ordered to comply with polygraph examinations and are expected to have no use of the internet or social networking sites until/unless approved by their supervising probation officer and treatment therapist.

## Sex Offender/Enhanced Risk Supervision

The sex offender/enhanced risk supervision caseload consists of those clients placed on Supervised Release from prison, clients on probation for sex offenses, and clients that score very high on the LS-CMI.

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## Re-Entry

Scott County added a halftime Re-Entry Assistance Program Coordinator position in 2016. Re-Entry Assistance Program (RAP) is designed to help clients/inmates in custody make a successful transition to the community upon release and reduce the risk of returning to custody. This is done by assessing the inmate's barriers upon release and putting services/resources in place to help reduce those barriers.

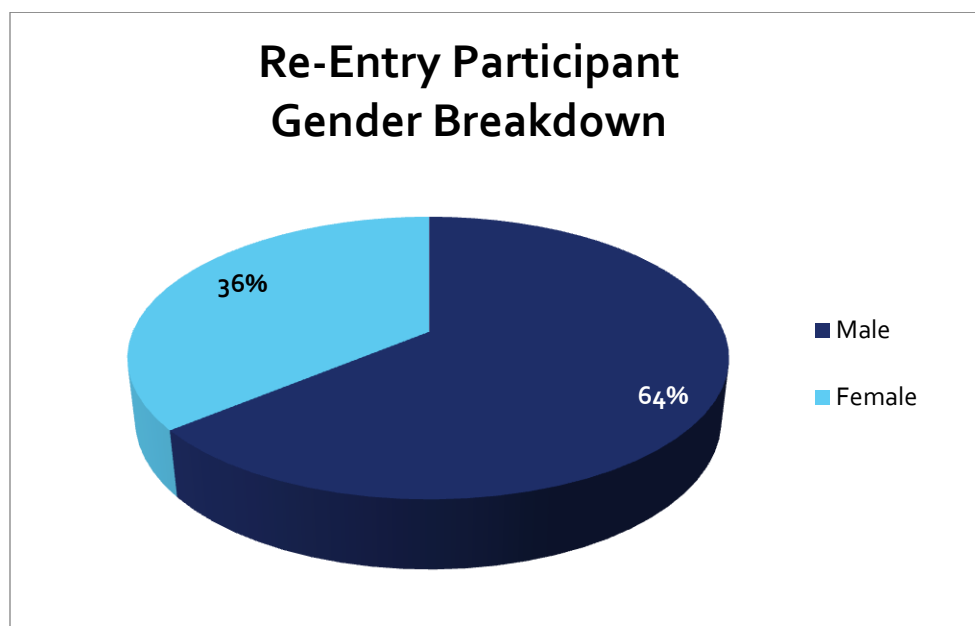
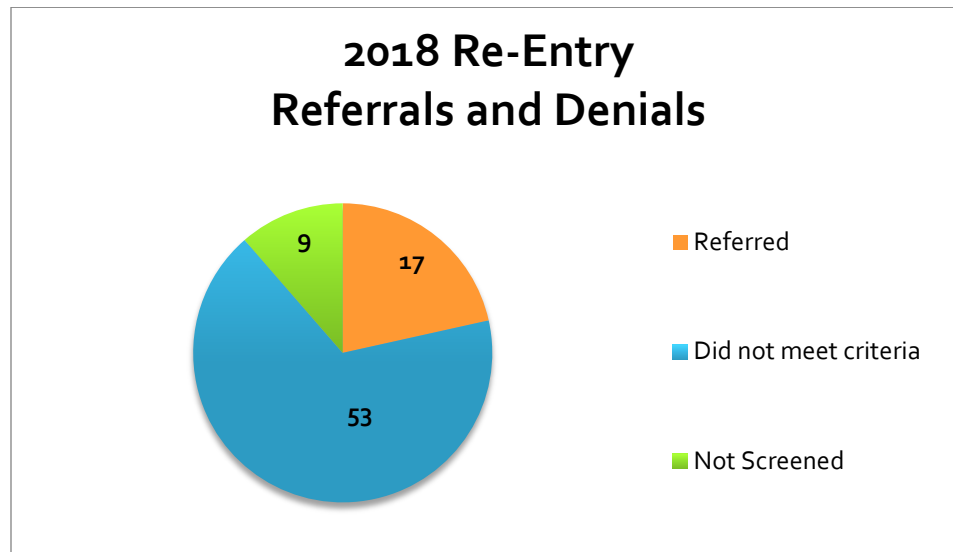
RAP developed from a County Board initiative to reduce/serve the mentally ill population in custody and officially kicked off May 2017. RAP aims to serve those with a mental health need but will serve other inmates as well. To qualify for RAP you must be a Scott County resident, have no outstanding warrants, and are voluntarily willing to participate in the program.

RAP is a team approach, and there are representatives from various Scott County Departments collaborating together to address the client's barriers. The following departments collaborate with RAP: Adult Mental Health, CAP Agency, Workforce Center, Financial Assistance (SNAP/MnSure), Chemical Health and Child Support.

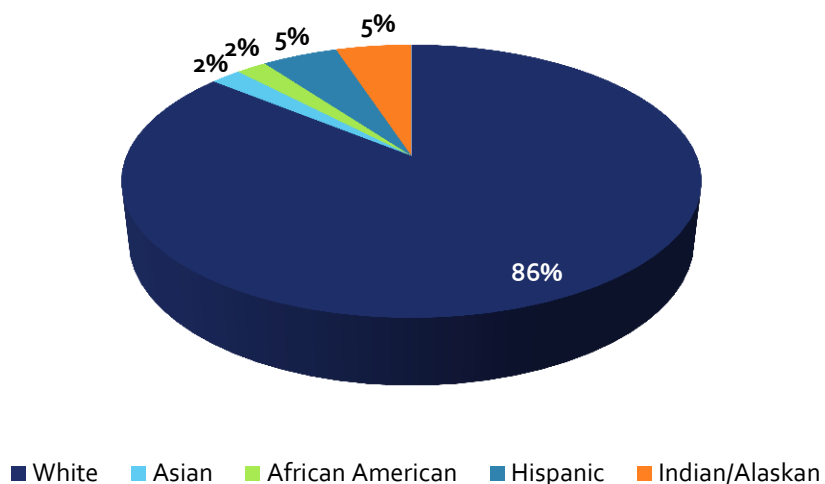
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Referrals for RAP are completed by the Jail nursing staff after they meet with an inmate for a mental health screening. Inmates are also able to self-refer for RAP assistance via the jail tablets. Once a referral is received, the RAP coordinator screens for eligibility, and if eligible, meets with the inmate in custody to discuss barriers and what potential resources are available to the inmate. The coordinator assists with any referrals for services and/or completing necessary applications for services. The coordinator also provides barrier information to team members, who then provide information on what services/resources may be available to the inmate via their department.

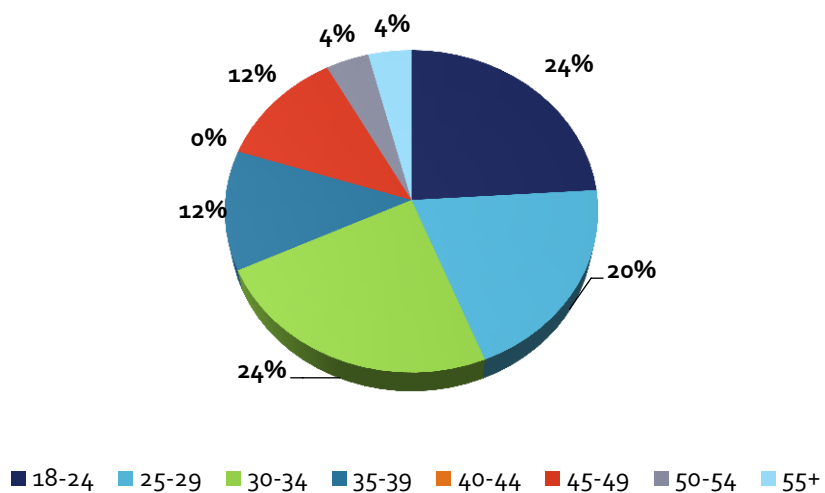
The charts below present various information regarding the population of the Re-Entry program participants.



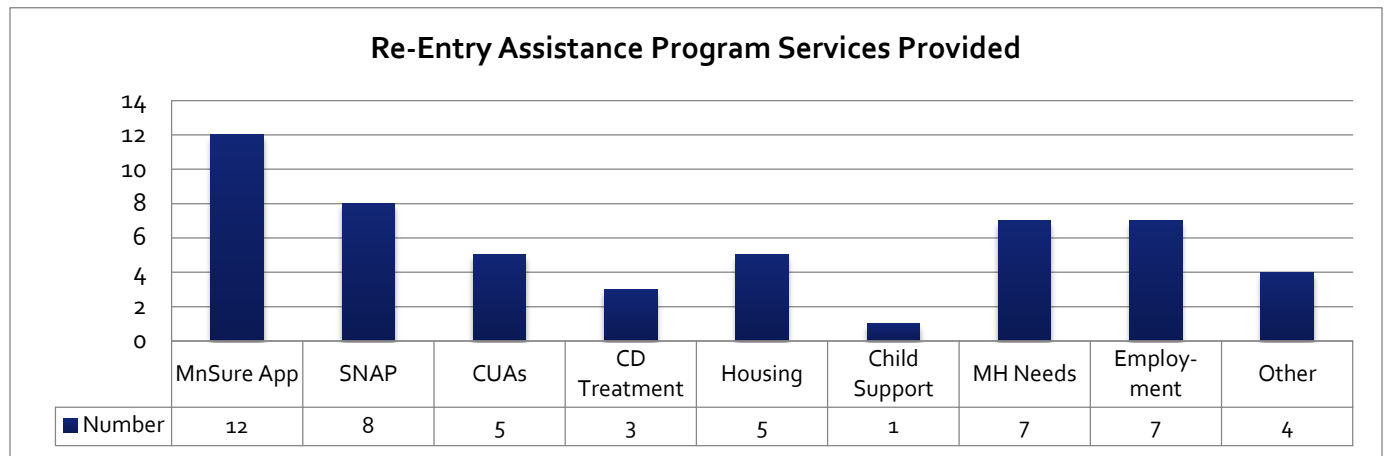
## Re-Entry Participant Diversity Breakdown



## Re-Entry Participant Age Breakdown



The information below represents the various services provided for clients screened and in need of services. Individual service numbers are higher than the number of clients screened as some clients received more than one service.



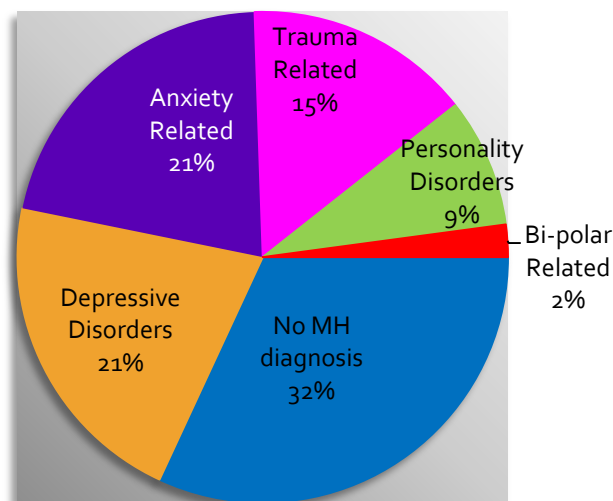
- MnSure App – Assistance with completing Minnesota’s health insurance marketplace insurance application
- SNAP – Assistance with applying for the Supplemental Nutrition Assistance Program
- CUAs – Referral for chemical use assessment
- Housing – Housing assessment completed
- MH Needs – Diagnostic assessments or referrals to a mental health worker
- Employment – Referrals to Minnesota Workforce Center to work with an employment specialist on the Re-Entry team
- Other – Food/transportation assistance

## Treatment Court

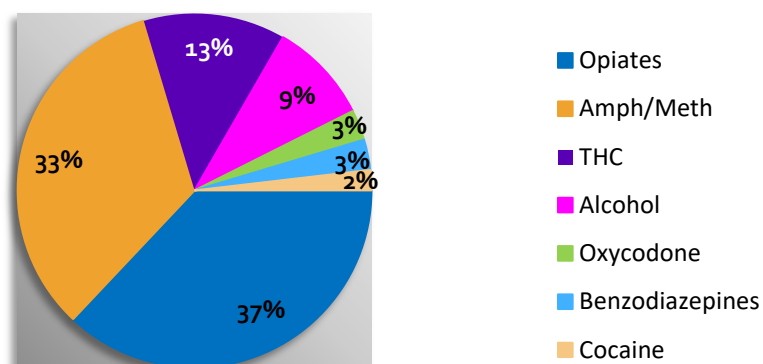
Scott County provides a post plea treatment court program to reduce addiction and criminal behavior among non-violent adult offenders residing in the County. Scott County Treatment Court aims to break the cycle of crime and addiction by providing high risk and high need clients a multidisciplinary strategic response consisting of treatment, wraparound services, support, and legal accountability. This is done with the expectation that recidivism will be lowered, overdose deaths prevented, the collateral damage against families and communities will be reduced, the costs to the criminal justice system and community will be decreased, and addicts in the criminal justice system will be able to become productive, responsible members of their families and community.

The charts below present various information regarding the population of Treatment Court participants.

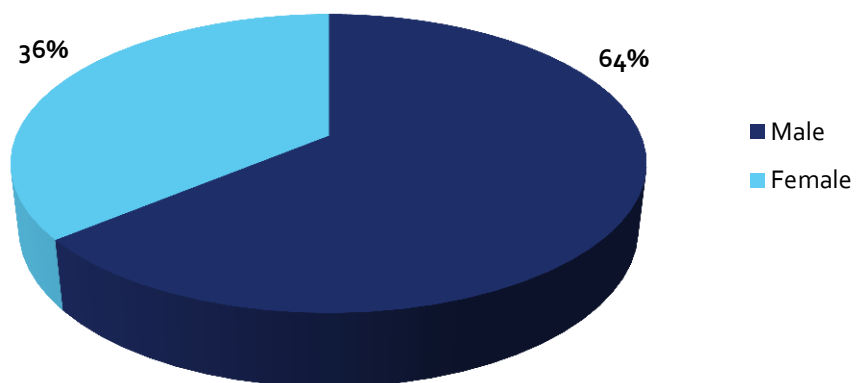
**Treatment Court Participant Mental Health Diagnoses Oct 2016 - Apr 2019**



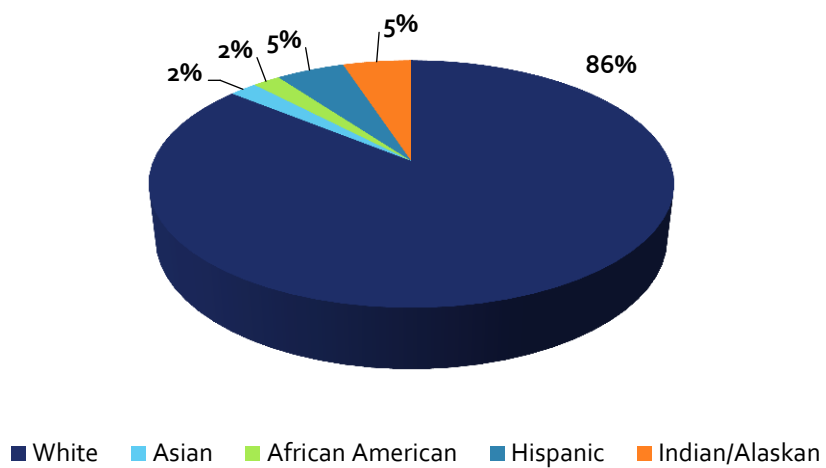
**Number of Positive Test Results by Drug of Abuse Oct 2016 - Apr 2019**



### Treatment Court Participant Gender Breakdown

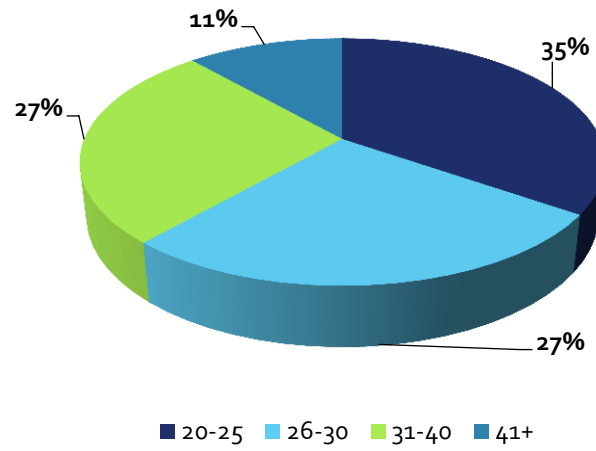


### Treatment Court Participant Diversity Breakdown





### Treatment Court Participant Age Breakdown



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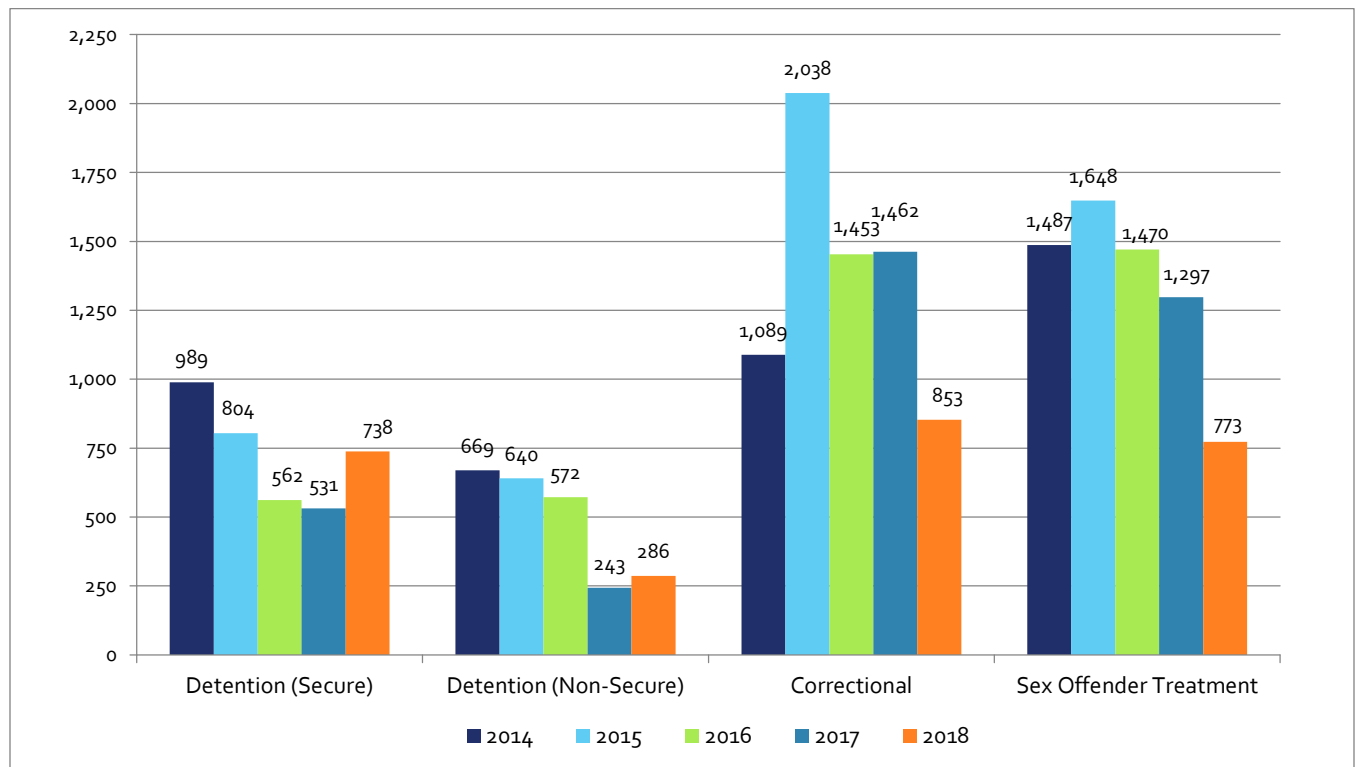
## Juvenile Supervision

The Juvenile Unit Probation Officers supervise those juveniles who are placed on probation to Community Corrections for a delinquency offense (generally under the age of 19 years). The unit is responsible for a wide variety of duties including completion of pre-dispositional reports (PDR), Extended Jurisdiction Juvenile reports (EJJ), and Certification studies for the Court. The probation officers work closely with the juvenile, their families, school staff, and other service providers to coordinate case management.

### JUVENILE SUPERVISION CASELOAD DATA

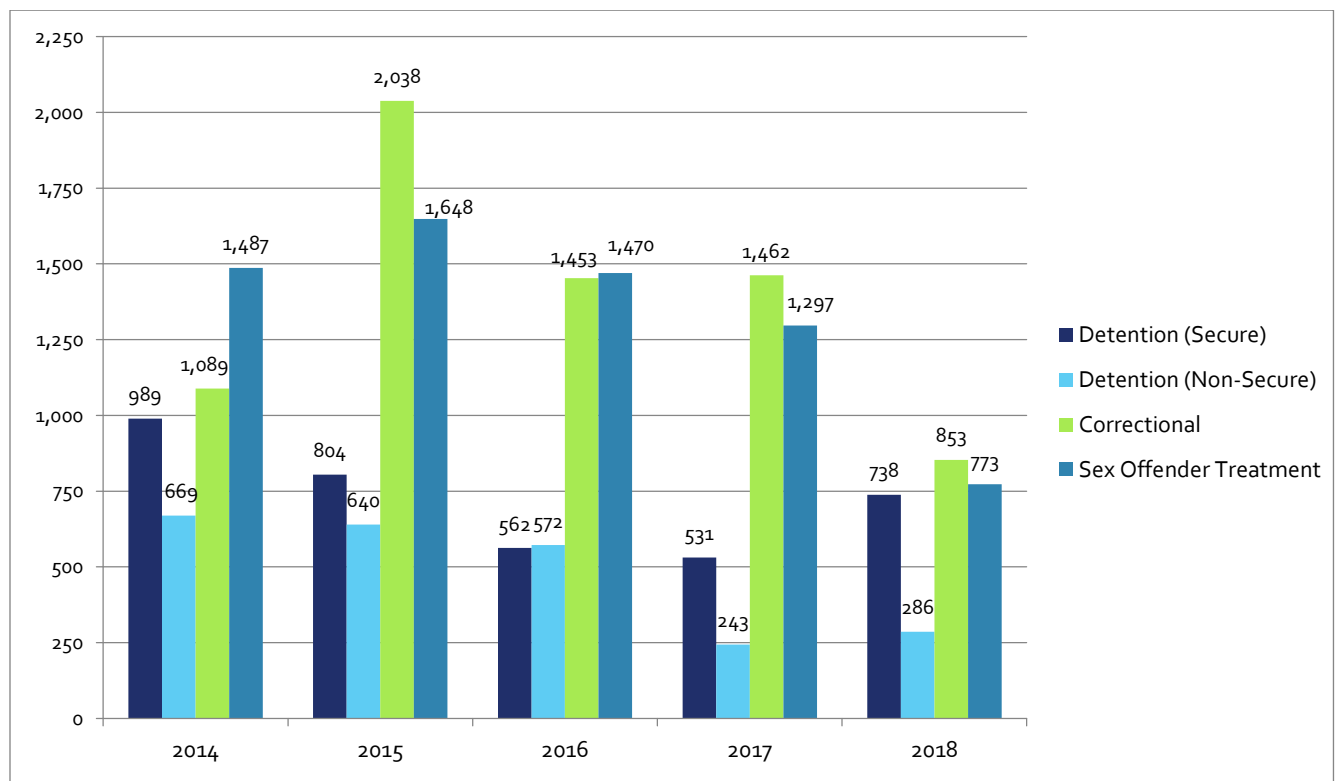
	2014	2015	2016	2017	2018
NUMBER OF PDR'S COMPLETED	4	3	5	2	2
NUMBER OF EJJ REPORTS COMPLETED	1	0	0	1	0
NUMBER OF CERTIFICATION STUDIES COMPLETED	10	2	4	5	3

## Number of Juvenile Placement Bed Days (By Placement Type)



Due to a change in tracking, all data in the above chart has been recalculated since the 2018-2019 Comp Plan.

## Number of Juvenile Placement Bed Days (By Year)



## Field Office Caseload Size Summary

The following represents a snapshot of clients on probation or supervised release open to each unit on December 31st of identified year.

	2014	2015	2016	2017	2018	Current Ratio Staff to Client
TRANSFER	506	502	517	584	673	1.2:716
PROBATION SERVICE CENTER (ADULT & JUVENILE)	2,139	1,861	1,669	1,699	1,626	1:538
MEDIUM-RISK	90	96	114	109	105	1:81
TRADITIONAL ADULT SUPERVISION	138	143	136	137	133	1:70
DOMESTIC OFFENDER SUPERVISION	80	108	112	103	104	1:50
SAFE STREETS RESTORED	51	50	54	51	45	1:43
SEX OFFENDER SUPERVISION	49	50	50	51	55	1:61
SEX OFFENDER & ENHANCED SUPERVISION	49	43	50	45	38	1:43
JUVENILE SUPERVISION	86	86	80	78	68	1:18

## Juvenile Alternative Facility (JAF)

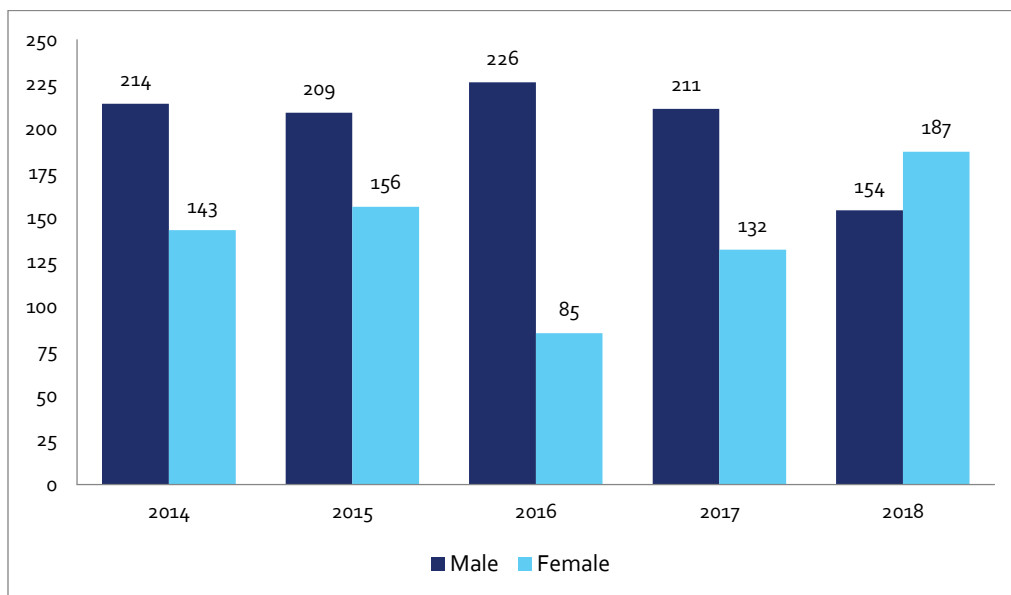
The Scott County Juvenile Alternative Facility provides non-secure detention/residential services for the protection of youth for pre-adjudication purposes as well as evaluation and post-dispositional programming. The JAF program uses transitional opportunities so youth can attend their home school, find or maintain local employment, and have opportunities to participate in extracurricular activities such as sports. The program utilizes interventions that help youth improve their decision making skills, especially during times of crisis.

The JAF provides program options such as 36- and 72-hour holds and 30-day evaluations along with individualized programming such as the Choices program for male youth and the Voices program for female youth. Chemical Health and Emotions Management groups are offered, and the JAF provides a daily cognitive behavior program utilizing the TruThought curriculum. In addition, the Scott County Mental Health Center provides mental health services to the juveniles.

### JAF JUVENILE PLACEMENTS BY PROGRAM TYPE

	2014	2015	2016	2017	2018
36-HOUR HOLD	75	73	59	74	50
72-HOUR HOLD	74	94	65	60	97
30-DAY EVALUATION	21	17	10	10	19
CHIPS	30	37	46	44	53
CORRECTIONAL	99	91	94	104	84
DETENTION	81	73	75	90	66
VOLUNTARY/AWAITING PLACEMENT	58	65	37	50	58
TOTAL	357	377	311	342	341

### JAF PLACEMENTS BY GENDER



# Programs

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## Department Programs

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### Risk-Needs Assessments

Scott County Community Corrections staff utilizes tools, policies, and professional judgment to maximize assessment of client risk for criminality. Staff uses the LSI-SV pre-screening tool upon intake to assess the client's risk of re-offense and to determine the appropriate level of supervision for the client. Clients are assigned a risk level of low, medium, or high. Those scoring "high" are then administered a risk-needs assessment using one of two tools, the LSI/CMI for adults or the YLSI/CMI for juveniles. Using the results of the risk-needs assessment, staff consider criminogenic risk factors (factors that influence crime and predictors of future criminal behavior) to ensure appropriate level of supervision, develop effective case plans, and make referrals to programs and services that incorporate evidence-based practices.

At the end of 2010, the Adult Unit consolidated high risk domestic clients into one caseload. The target population for this caseload is high risk adult male domestic abusers as identified by the ODARA (Ontario Domestic Assault Risk Assessment). In 2016, there was a second probation officer added to the Adult Unit to supervise the domestic abuse clients.

Scott County Treatment Court utilizes the RANT to screen individuals referred for the treatment court program. The RANT is an evidence-based instrument that allows problem solving courts to assess an individual's level of risk and need in order to determine the appropriate level of services. The tool can be administered quickly and easily and allows us to target individuals that are high risk and high need for the program.

### Community Work Service

Community Work Service provides the opportunity for adult and juvenile clients to perform work for the community in compliance with a court sanction, in lieu of jail, or as part of the diversion program. Community Work Service is work performed for the purpose of repaying the community and is completed at public or private non-profit sites. The value of Community Work Service is to provide a positive experience for the client and useful services for community agencies or citizens.

### Sentencing to Service

Sentence to Service (STS) is a community-based program that allows a client to repay the community in the form of work. Scott County currently contracts with the State of Minnesota Department of Corrections to run the STS work crews.

There is currently one crew leader who coordinates work sites and supervises the work for adult client and juvenile client crews. Clients are referred to the program either through probation, as a result of a Court order to complete STS days, or by jail staff after meeting eligibility criteria.

In addition to the contract with the Department of Corrections, Community Corrections also has contracts with the Three Rivers Park District and the cities of Jordan, Prior Lake, Savage, and Shakopee. These contracts allow the cities to use the STS crew for projects.

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## Drug/Alcohol Testing

Community Corrections contracts with Cordant Health Solutions to provide random drug and alcohol testing services to clients. Testing is administered to monitor a probationer's use of alcohol or drugs when ordered by the Court or as determined by a chemical use assessment. Testing fees are paid for by the client with the exception of those who are granted a fee waiver or modification.

Clients who test positive for alcohol and/or non-prescribed drugs are considered in violation of their probation conditions. Staff have several options in which to respond to positive tests. The information may be used to restructure or enhance their case plan, a sanctions conference may be held, or the client may be brought back to court for consequential action on a probation violation. A client's individual situation (compliance with conditions, treatment status, case plan progress, etc.) is used to determine the action taken.

## Electronic Monitoring

Scott County opened a Request for Proposal to provide Electronic Home Monitoring Services in October of 2015. In April of 2016, Scott County entered into a contract with Recovery Healthcare Corporation out of Texas for electronic monitoring of clients referred by the Court. Services provided consist of 24-hour, 7 day a week staffing, Electronic Home and Alcohol Monitoring, Global Positioning System, and case management. In July 2017, a new one year contract with three one year renewals began with Recovery Healthcare Corporation. Monitoring is paid for by the client with the exception of those receiving grant funding or approved for a fee waiver/modification. Community Corrections receives funds through the Minnesota Department of Corrections Remote Alcohol Monitoring (REAM) grant to assist DWI clients deemed unable to pay for electronic alcohol monitoring device services.

### Electronic Home Monitoring (EHM)

Scott County renewed our contract with Recovery Monitoring Solutions out of Texas for electronic monitoring of clients referred by the Court in February of 2019. Services provided consist of 24-hour, 7 day a week staffing, Electronic Home and Alcohol Monitoring, Global Positioning System, and case management. Monitoring is paid for by the client with the exception of those receiving grant funding or approved for a fee waiver/modification. Community Corrections receives funds through the Minnesota Department of Corrections Remote Alcohol Monitoring (REAM) grant to assist DWI clients deemed unable to pay for electronic alcohol monitoring device services.

### Global Positioning Satellite (GPS)

This monitoring has historically been used by the Court on pre-trial cases. The type of monitoring tracks clients' whereabouts and alerts Recovery Monitoring Services' staff when a client is entering an exclusion area.

### Alcohol Monitoring Devices (AMD)

AMD services are used for pre-trial conditional release clients referred by the Court. For post-sentence conditions, AMD is used in the Safe Streets Restored program for repeat DWI clients and when the court orders AMD according to MN Statute 169A.277. The device tests alcohol levels by administering daily random breath tests to the client. Community Corrections receives funds through the Minnesota Department of Corrections Remote Alcohol Monitoring (REAM) grant to assist those clients deemed unable to pay for the service.

## Fee Modification

Several programs and services offered by Scott County Community Corrections require clients to pay a fee. This includes alcohol and drug testing, electronic monitoring, Domestic Group, and supervision fees. The Fee Modification process allows clients to formally request that a fee or fees be waived. The Committee responsible for reviewing the waivers weighs many factors to determine the response. The Committee may choose to waive a fee, propose a reduced fee, set-up a client payment plan, or decline a request. The creation of this process has allowed the Department to better manage and evaluate the many requests for fee waivers while ensuring the maximization of revenue.

## Limited English Proficiency (LEP)

Scott County Community Corrections makes every effort to meet the needs of clients with limited English proficiency. The County currently contracts with four services which provide foreign and sign language interpretation as well as document translation.

The Department uses both telephone and in-person interpreters upon client request. Many client forms have been translated into the Department's most widely requested language, Spanish. Community Corrections staff participate in cultural awareness and sensitivity training through the County as well as through collaborative efforts with other agencies.

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## Field Office Cognitive/Treatment Groups

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### Choices for Change:

The Choices for Change program is facilitated by staff in the Scott County Mental Health Center for participants in the Scott County Treatment Court Program. Groups are held weekly, and participants discuss change, managing emotions, stress and behavior, understanding beliefs and thoughts, relationships, assertive communication, power and control, and gender roles. These groups are held weekly for 12 weeks and alternate between male and female groups.

### Domestic Abuse Group:

The probation officer that supervises the high risk domestic caseload co-facilitates a weekly domestic specific group with a therapist from the Scott County Mental Health Center. Many of the clients on this caseload participate in this programming.

### Sex Offender Treatment Groups:

Both of the probation officers that supervise the sex-offender caseloads participate with therapists in treatment groups offered by two different providers. There are currently five different groups through CORE Professional Services and Sarah Thoeny that meet on a weekly basis for treatment groups. In addition to the weekly groups, clients are also required to meet a minimum of one time per month for individual sessions with the therapist for each of the providers. Both programs require clients to complete primary treatment and aftercare. The average length of primary treatment and aftercare varies from two to four years.

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## Field Office Adult Programs

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### Offender Housing

Scott County Community Corrections has collaborated with the Scott County Community Development Agency (CDA) on offender housing. A request for grant funding for a Re-entry Assistance program was submitted through the Minnesota Housing Finance Agency. This grant funding was approved and will provide rental assistance to two individuals coming out of prison on supervised release or who become homeless while on supervised release.

Scott-Carver Project Community Connect (PCC) provides a wide variety of services and hospitality to people in Scott and Carver Counties who are struggling to meet basic needs. Based on a national model, this event provides services at one convenient location to those in our community who are homeless or at risk of becoming homeless.

Project Community Connect was developed in response to the Heading Home Scott-Carver Plan to End Homelessness. This plan was approved by the Carver County Board of Commissioners and the Scott County Board of Commissioners in 2010. The PCC event reinforces the goal of raising awareness by engaging the community in supporting efforts to address the challenges of poverty and homelessness in the two-county region.

Scott County Community Corrections has implemented a Jail Re-entry Assistance Program in collaboration with other county and community agencies to assist clients transitioning back out into the community from jail including finding temporary and/or permanent housing.

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## Field Office Juvenile Programs

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### Systemic Family Therapy

The Field Office is currently utilizing Systemic Family Therapy (SFT) with high-risk juvenile clients. In this model, a therapist works intensively with the juvenile and their family to identify and target risk areas for delinquency.

### Truancy

Scott County has dedicated a social worker from Health and Human Services and a probation officer from Community Corrections to provide service coordination and case management for cases referred to the County Attorney's Office due to truancy issues.

Some of the highlights of the truancy model are:

#### School Supports

- Early identification, support for students in transition, timely notification to parents
  - "Truancy Contract" changed to "School Support Plan", family/student engagement, address factors contributing to truant behavior
  - Truancy worker assigned to each school
  - County Attorney's Office- consultation, truancy awareness program
-

### Community Services

- Court is last resort for all referrals including 16 and 17 year olds
- Coordination
- Case management
- Mental Health Center will provide a group specific to truancy for parent and child

This model increases collaboration and provides a better defined truancy service with increased response time which results in decreased demands on Court and County Attorney's Office resources. After the 2016-2017 school years, a survey was sent to all of the schools in Scott County to obtain feedback regarding the truancy program. As a result, the truancy team will be meeting with school staff to partner and collaborate with the schools on ways to help improve our truancy program and outcomes.

### Adolescent Anger Management Education Class

The Anger Management Class is offered through the Scott County Mental Health Center. The class meets weekly for four weeks to gain support and education, focusing on the whys of anger control and to learn new skills to prevent further court involvement. The juveniles attending the group have the opportunity to work with mental health professionals to address their beliefs and behaviors that lead to anger management difficulties.

### Paid Juvenile Restitution

The Paid Juvenile Restitution program allows juvenile clients that are not old enough to work or cannot financially afford to repay the victim(s) of their crimes an opportunity to do so through community work service. Juveniles are referred to a community work service site or to the STS crew depending on their age and circumstances. The program enables Community Corrections to advance the restitution amount to victims immediately. The juveniles then work to repay the juvenile restitution fund through their labor as part of their probation conditions. As a result of this program, victims of juvenile crimes in Scott County are currently paid in full at a rate of 90%.

### STOP Lifting

**STOP Lifting** is a seven-lesson course covering victim impact, legal repercussions, shoplifter types, and behavior-change strategies. The course also explores the justifications of and consequences for shoplifters. This is an online class offered through 3rd Millennium Classrooms.

Written in a Motivational Interviewing style, STOP Lifting draws from personalized feedback and other evidence-based approaches to help shoplifters move from ambivalence to awareness to a change in behavior. Each student completes a confidential survey, thereby tailoring the course to the individual.

### Victim Empathy

Victim Empathy is a three hour program using restorative justice principles to involve juveniles and parents in a discussion about the impact of their behavior. Participants are involved in activities such as open discussions to develop empathy for victims and discussions about victim impact. Participants also write a letter of apology to their victims. The program is currently facilitated by the Conduct Modification Center.

The Victim Empathy Program was designed to:

- Teach the value of making amends and restitution.
- Help youth identify the number of people affected by an offense.
- Examine ways in which victims and community are affected by an offense.

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## JAF Cognitive Groups

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### Chemical Health Group

The Chemical Health Group is a gender-specific, 45-minute structured group occurring once per week and facilitated by a Scott County Mental Health provider. The goal of this group is to provide a safe environment in which psychoeducation on various dimensions of drug and alcohol use is explored. Educational information will be communicated through readings, discussions, and interactive activities that are fun, engaging and thought-provoking. Motivational interviewing strategies will also be utilized to encourage sobriety and abstinence. The facilitator: 1) educates group members on the psychological, physical and emotional impacts of substance use, 2) explores and identifies the progression of addiction and the Stage of Change, 3) teaches skills needed to resist drug use when confronted with triggers and high-risk situations, 4) reviews health and appropriate techniques to cope with stress and anger, 5) demonstrates the use of assertiveness in interpersonal relationships, and 6) assists members in techniques to manage thoughts about using.

### Emotions Management Group

The Emotions Management Group is a gender-specific, 45-minute structured group occurring once per week and facilitated by a Scott County Mental Health provider. The goal of this group is to provide a safe environment in which self-awareness and identity development is encouraged through activities focused on emotional health, mental health and youth's ability to cope and manage on-going stressors in life and maintain satisfying relationships. The facilitator: 1) assists youth in the development of emotion vocabulary to appropriately label and communicate their feelings, 2) empowers and strengthens youth as they address academic stress, mood instability, transitional difficulties, depression, anxiety, social belonging, peer pressure, trauma and additional difficulties that are present in normal developmental processes, 3) Utilizes strength based and holistic techniques and strategies that include: development of insight, peer sharing and feedback, mindful meditation, and social-self appraisal exercises to assist youth in gaining social-emotional maturation, self-acceptance, communication skills and interpersonal competence.

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## Voices Program

The JAF offers gender responsive evidence-based programming for girls which focuses on the eight criminogenic needs. Groups are held on a daily basis during the afternoon and evenings. The Voices curriculum was implemented in 2012.

The Voices curriculum is a program of self-discovery and empowerment that addresses the unique needs of adolescent girls. Voice encourages girls to seek and celebrate their “true selves” by providing them with a safe environment, structure, encouragement and support to embrace the journey of self-discovery. The program advocates a strength based approach to help girls identify and apply their power and voices as individuals and as a group. Themes that are addressed within this curriculum are self, connections with others, healthy living and the journey ahead. The girls in the group will go through a process of understanding more about their experiences as girls- similarities and differences, explore how the influences in their lives (gender, family, substance abuse, violence) have impacted them, learn skills and coping mechanisms to help them now and in the future, and to feel safe and learn there is a safe place to share their voices. The curriculum is facilitated in many different formats. Voices is designed using the foundational evidence based practice of interactive journaling. Interactive journaling is an intensive process which uses personal writings to honestly and creatively explore oneself and one’s purpose. It incorporates these ideas in a positive, experiential writing process that encourages individuals to explore their thoughts, feelings, and behaviors to make changes. Other formats utilized during voices include: circle groups, art projects, guest speakers and written assignments. In this program the girls are given the opportunity to explore who they are in a “girl friendly” environment that fosters a sense of empowerment and support.

## Truthought

Truthought is an evidence-based cognitive curriculum principled on the foundation that as an individual develops behavioral patterns, they have both positive and negative experiences to support and validate the youth’s world view. Staff work with the youth through formal and informal groups to help the youth identify their primary thinking barriers and how these barriers have impacted the youth and their decision making. The youth will identify responsible thinking where they otherwise have struggled and implement these behaviors in the community and home.

The TruThought curriculum identifies nine common “Thinking Barriers” that are used by youth when they struggle to make pro-social decisions. Truthought has also identified nine “Responsible Thinking” options that could be utilized in future situations. Throughout the youth’s placement, they work on identifying when they use thinking barriers and responsible thinking. As a youth progresses through the program, the practice of using responsible thinking would correlate with positive behavior.

Truthought is structured in multiple facets of the JAF programming from formal groups to informal groups, and structured into how the JAF addresses criminogenic factors. Each week, the male youth participate in three formal groups; Mondays – Group on Thinking Barriers, Thursdays– Group on Tactics, and Fridays – Group on Responsible Thinking. Each group is typically 45 minutes in length and will involve group participation through discussion, completing assignments and participating in role plays.

In addition to the formal groups, the male youth participate daily in a reflection group where they complete a Truthought written assignment based on the criminogenic focus that week. Each evening, the male youth complete a reflective journal that supports TruThought. The youth evaluate their day based on their attitudes towards others and identify what Thinking Barriers, Tactics, and Responsible Thinking they used throughout the day. It is in this self-reflection that they identify where they have choices and options.

## Victim Empathy

The Victim Impact curriculum is utilized by the JAF to present an evidence-based approach to address victim empathy. The Victim Impact curriculum is a formal group which consists of 13 units, built around 10 core crime topics: property crime, assault, robbery, hate and bias, gang violence, sexual assault, child abuse and neglect, domestic violence, drunk and impaired driving, and homicide. The curriculum offers the opportunity for reflection through written assignments, group discussion, and the use of victim statements through video.

The basic precepts of the Victim Impact curriculum are victims and the impact of crime on them, the personal experience, and ripple effect of crime to the community. The victim empathy group encourages the desire and motivation for change, to deter victim blaming, and focus on taking accountability for criminal behavior. The youth create a ripple chart from real life situations where someone is victimized, how developing empathy can prevent future criminal behavior, and how to repair damage from previous criminal activity by making amends.

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# State Outcomes and Measures

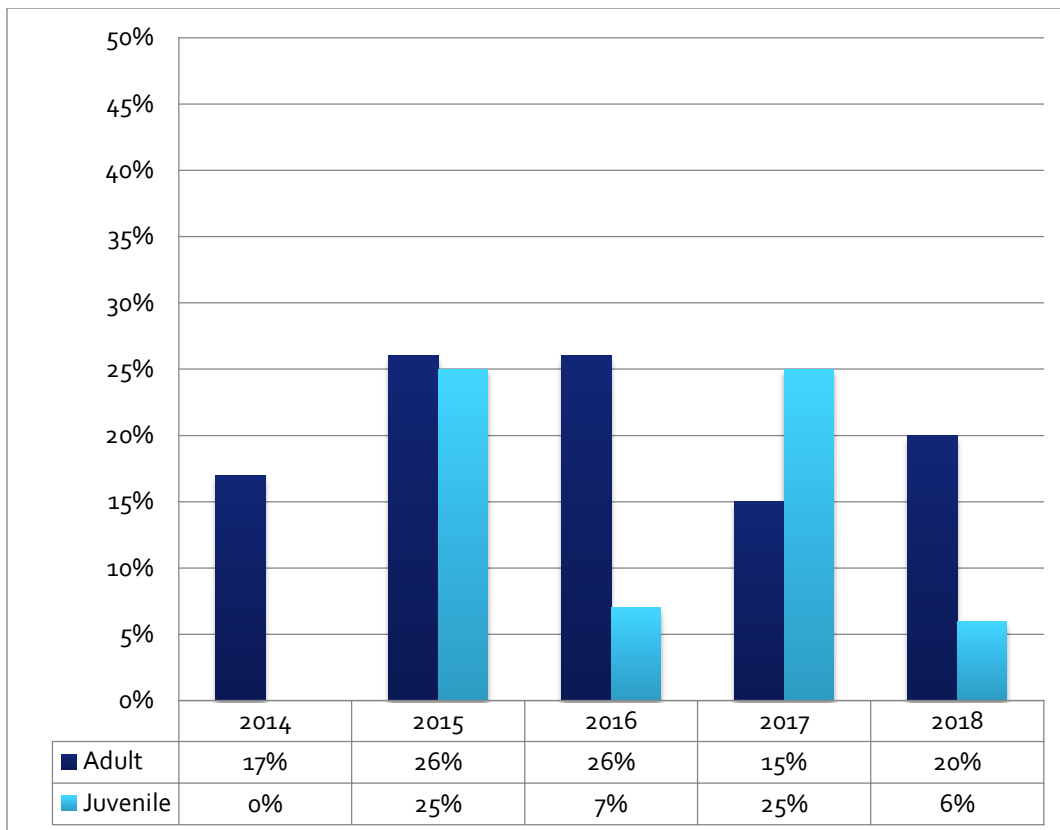
## Community Safety

### Indicator

1. The percent of felony offenders who are re-arrested, re-convicted, or incarcerated for a new felony offense during the first three years of probation, parole, or supervised release

### Outcome Indicator

1. Percent of new felony convictions while under supervision



Note: In 2014 there were a small number of juveniles in research group resulting in 0% recidivism.

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## Restore the Crime Victim

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### Indicators

1. Number of cases with restitution ordered
2. Number of cases with restitution paid in full
3. Percent of cases where restitution is collected in full by the time of discharge
4. Percent of victims responding to a survey who indicated satisfaction with the manner in which their cases were handled by the supervising agency

### Outcome Indicator

1. Percent of juvenile cases with restitution paid in full at discharge

	2014	2015	2016	2017	2018
\$ PAID	\$25,753	\$44,318	\$33,415	\$25,453	\$28,433
% OF CASES	91%	91%	93%	88%	97%

## Community Restoration

### Indicators

1. Number of Sentencing to Service (STS) hours ordered
2. Number and dollar value of STS projects completed
3. Number and percent of cases with Community Work Service (CWS) ordered
4. Number and percent of offenders who have completed CWS upon discharge

### Outcome Indicators

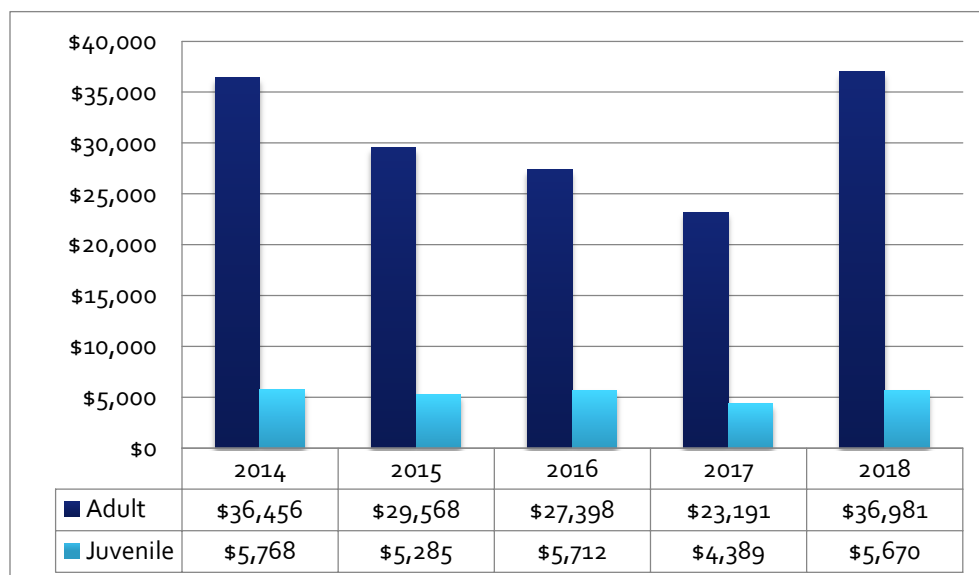
1. Number of STS hours ordered and completed by adult offenders

2014		2015		2016		2017		2018	
Ordered	Completed	Ordered	Completed	Ordered	Completed	Ordered	Completed	Ordered	Completed
4,532	5,208	6,108	4,224	9,121	3,914	7,170	3,313	6,512	5,283

2. Number of STS hours ordered and completed by juveniles

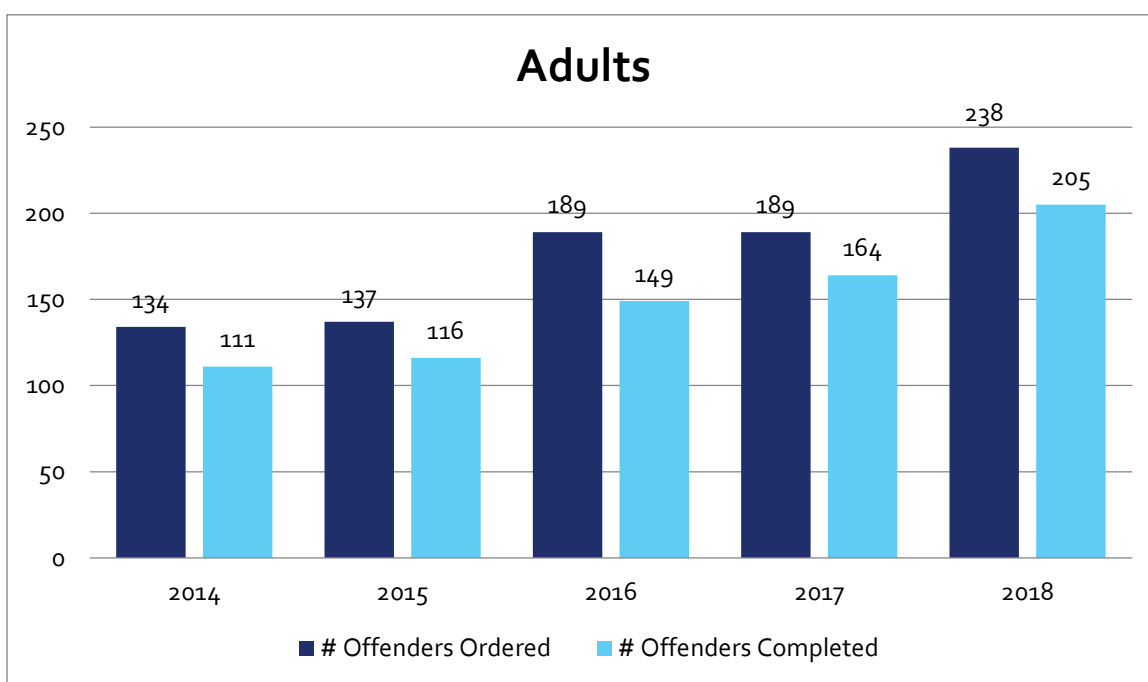
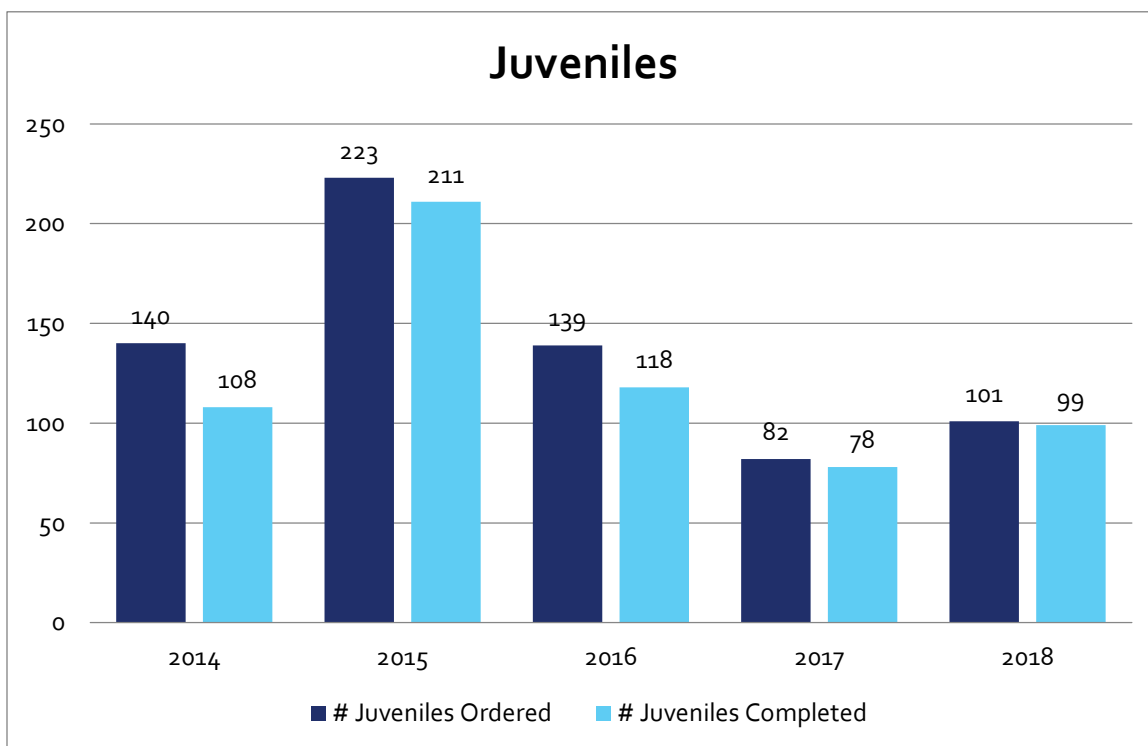
2014		2015		2016		2017		2018	
Ordered	Completed	Ordered	Completed	Ordered	Completed	Ordered	Completed	Ordered	Completed
1,355	824	2,071	755	1,016	816	1,193	627	1,320	810

3. Dollar value of STS projects completed

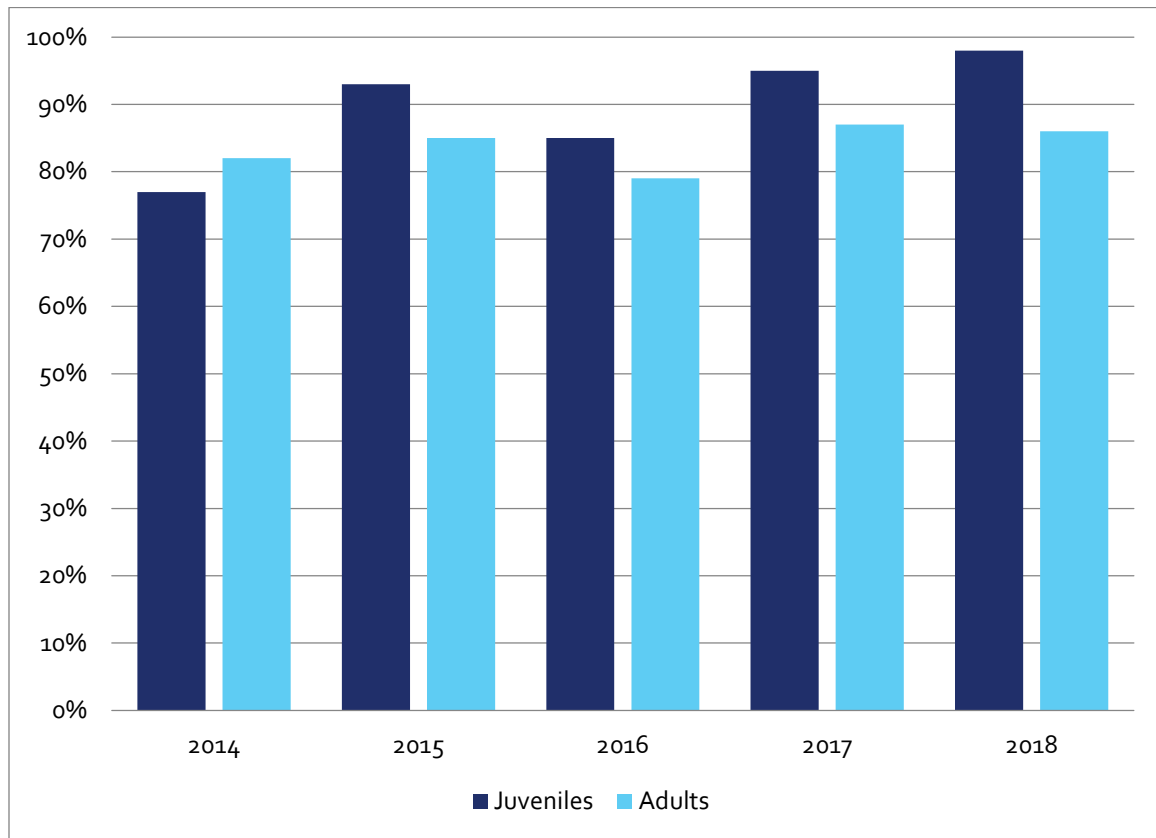




4. Number of offenders who have completed CWS upon discharge



## 5. Percent of offenders who have completed CWS upon discharge

*Juvenile Target - 90%**Adult Target - 75%*

## Develop Offender Competencies and Assist Offender to Change

### Indicators

1. Number of offender assessments and reassessments completed
2. Number of case plans developed that address factors relating to criminal behavior
3. Number of offenders obtaining/maintaining employment while under supervision
4. Number of offenders obtaining education while under supervision
5. Percent of felony offenders re-convicted of new felony offenses within one year of discharge

### Outcome Indicators

1. Percent of adult offenders obtaining/maintaining employment while under supervision

2012	2013	2014	2015	2016	2017	2018	TARGET
46%	49%	52%	59%	64%	57%	73%	55%

2. Percent of juveniles obtaining/maintaining education while under supervision

2012	2013	2014	2015	2016	2017	2018	TARGET
80%	86%	79%	78%	85%	89%	97%	85%

3. Percent of felony offenders re-convicted of new felony offenses within one year of discharge

	2011	2012	2013	2014	2015
JUVENILE	28%	8%	11%	3%	20%
ADULT	5%	6%	7%	12%	4%

4. Percent of felony offenders re-convicted of new felony offenses within three years of discharge

	2011	2012	2013	2014	2015	TARGET
JUVENILE	35%	39%	32%	25%	25%	40%
ADULT	16%	19%	19%	26%	25%	20%

# Personnel

<b>Management</b>		<b>2 FTE's</b>
Molly Bruner	Director	Grade 16
Bob Nelson	Juvenile Facility Manager	Grade 14
<b>Direct Supervision</b>		<b>5 FTE's</b>
Mark Bouressa	Juvenile Facility Supervisor	Grade 11
Nicole Juba	Low-Risk, Pre-Trial, Intake, and Transfer Supervisor	Grade 13
Keri Lorenz	Adult and Juvenile Supervision, Treatment Court, and Re-entry Supervisor	Grade 13
Eric Schultz	Juvenile Facility Supervisor	Grade 11
Christi Weaver	Administrative Services Supervisor	Grade 9
<b>Administrative</b>		<b>4 FTE's</b>
Tawanna Carter	Administrative Specialist	Grade 4
Nanci Gallagher	Administrative Specialist	Grade 4
Connie Gebur	Administrative Specialist	Grade 4
Ann Roskam	Administrative Specialist	Grade 4
<b>Probation Service Center</b>		<b>3 FTE's</b>
Craig Fangmeier	Assistant Probation Officer	Grade 6
Judy Savage	Assistant Probation Officer	Grade 6
Matt Schultz	Assistant Probation Officer	Grade 6
<b>Intake</b>		<b>7.2 FTE's</b>
Laura Bebeau	Probation Officer	Grade 11
Shannon Becker	Probation Officer (.6 FTE)	Grade 11
Lynn Hanson	Probation Officer	Grade 11

Brenda Holtberg	Probation Officer (.6 FTE)	Grade 11
Jean Johnson	Probation Officer	Grade 11
Steve Lang	Probation Officer	Grade 11
Katie Malecha	Probation Officer	Grade 11
April Weinberger	Probation Officer	Grade 11

## Adult Supervision

8 FTE's

### Domestic Abuse

Kelly Barrett	Probation Officer	Grade 11
Neil Willmsen	Probation Officer	Grade 11

### Medium-Risk

Kris Nygaard	Probation Officer	Grade 11
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### Safe Streets Restored

Rich Bierlein	Probation Officer	Grade 11
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### Sex Offender

Cassie Tupy	Probation Officer	Grade 11
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### Sex Offender/Enhanced

Mike Wyatt	Probation Officer	Grade 11
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### Traditional High-Risk

Melanie Herrera	Probation Officer	Grade 11
Jennifer Nimps	Probation Officer	Grade 11

## Re-entry

.5 FTE

Heidi Kastama	Coordinator (.5 FTE)	Grade 11
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## Treatment Court

1.5 FTE's

Heidi Kastama	Coordinator (.5 FTE)	Grade 11
Betsie Niebes	Probation Officer	Grade 11

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**Juvenile Supervision****4 FTE's**

Corrine Conrady	Probation Officer	Grade 11
Stacy Peterson	Probation Officer	Grade 11
Erica Raines	Probation Officer	Grade 11
Jim Studer	Probation Officer	Grade 11

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**Juvenile Alternative Facility (JAF)****10 FTE's**

Ann Hanson	Case Manager	Grade 11
Joseph Barron	Probation Officer	Grade 9
Karissa Davis	Probation Officer	Grade 9
Jandre De Wet	Probation Officer	Grade 9
Julie Dillavou	Probation Officer	Grade 9
Vacant	Probation Officer	Grade 9
Matthew Hinton	Probation Officer	Grade 9
Katie Jones	Probation Officer	Grade 9
Heather Pierson	Probation Officer	Grade 9
Christine Starkey	Probation Officer	Grade 9

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# Contracted Services

PROGRAM/SERVICE	PROVIDER	2019 COST
ANGER MANAGEMENT GROUP	Scott County Mental Health Center	Client pays \$450
DRUG/ALCOHOL TESTING	Cordant Health Solutions	\$7.95 - \$25.75 per test  Cost dependent on type of test  Client pays for testing
ELECTRONIC HOME MONITORING <ul style="list-style-type: none"> <li>HOUSE ARREST</li> <li>ALCOHOL MONITORING DEVICE (AMD)</li> <li>GLOBAL POSITIONING SATELLITE (GPS)</li> </ul>	Recovery Monitoring Solutions	\$7.00 - \$15.50 per day  Cost dependent on equipment used  Client pays for equipment and service
INTERPRETING/DOCUMENT TRANSLATION	Garden & Associates Kim Tong Translation Minnesota Language Connection Language Line	Varies
JAF MENTAL HEALTH SUPPORT	Scott County Mental Health Center	\$200/day (Scott County juveniles) \$225/day (Out-of-county juveniles)
SECURE DETENTION BEDS IN JUVENILE DETENTION CENTERS	Carver County	\$120/day 365 bed days per year
SENTENCING TO SERVICE	Minnesota Department of Corrections	\$142,622 - 2 year contract
SYSTEMIC FAMILY THERAPY	Family, Adolescent, and Children Therapy Services, Inc.	\$6,689 per case